

PARK PLACE COMMUNITY DEVELOPMENT DISTRICT

June 20, 2018 Minutes of Regular Meeting

Minutes of the Regular Meeting

The Regular Meeting of the Board of Supervisors for Park Place Community Development District was held on **Wednesday, June 20, 2018 at 4:00 p.m.** at the Lake House located at 11740 Casa Lago Lane, Tampa, FL 33626.

1. CALL TO ORDER/ROLL CALL

Brian Howell called the Regular Meeting of the Board of Supervisors of the Park Place Community Development District to order on **Wednesday, June 20, 2018 at 4:00 p.m.**

Board Members Present and Constituting a Quorum:

Doris Cockerell	Chair
Tony Jones	Vice Chair
Cathy Kinser-Powell	Supervisor
Andrea Jackson	Supervisor
Erica Lavina	Supervisor

Staff Members Present:

Brian Howell	District Manager	
Gene Roberts	Operations Manager	
Tonja Stewart	District Engineer	<i>via conference call</i>

There were approximately 10 audience members in attendance.

2. AUDIENCE QUESTIONS AND COMMENT ON AGENDA ITEMS

There were no audience questions or comments on agenda items.

3. VENDOR AND STAFF REPORTS

A. District Engineer

Ms. Stewart advised the Board and apologized for not having reports ready for the meeting this month. She stated that with her current workload, she was worried she could not perform as well as in the past and offered to step down if the Board wanted to look to engage another engineering firm. Mr. Howell went through the RFQ process. The Board asked if she could stay on long enough to help finish up some of the current open items, and Ms. Stewart stated yes. Mr. Howell will coordinate a conference call with Ms. Stewart and Supervisor Cockerell to discuss Ms. Stewart's ability to stay on long term.

The Board discussed other options for speed tables, possibly just starting with some additional striping and signage, as well as the survey. The Board will review all of the options next month.

so they can work towards a final decision on this item. The Board requested for Mr. Howell to check on getting pricing for a solar-powered traffic radar.

B. District Counsel

Mr. Howell noted that there was nothing to report from Counsel at this time.

C. District Manager's Report

- i. Action Item List
- ii. Community Inspection Reports

Mr. Howell went over his report and stated that the last dock had been completed, and the change out to LED lights for all of the streetlights had also been finished. Mr. Roberts went over the landscape program and said he felt that things were progressing better. He noted that there was a new account manager, and Angie is no longer with Brightview. Mr. Roberts went over the recent enhancement work at the Estates and other list items. The Board asked him to follow up on cutback of the area next to 11605 Greensleeve. They also requested enhancement for the Reserves be put into the next book since Brightview was performing better and asked for the leaning tree by the Manors gate to be removed.

4. BUSINESS ITEMS

A. General Matters of the District

5. BUSINESS ADMINISTRATION

A. Consideration of Minutes of the Board of Supervisors Meeting May 16, 2018

The Board reviewed the minutes and noted a change to "Greensleeve" on line 90 and "sod" on line 208.

MOTION TO:	Approve the May 16, 2018 minutes with changes.
MADE BY:	Supervisor Cockerell
SECONDED BY:	Supervisor Kinser-Powell
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion passed unanimously

B. Consideration of Operations and Maintenance Expenditures (Admin) May 2018

The Board went over the Admin O&Ms and directed staff to continue the FHP Patrols for now and ask for a report on tickets issued.

MOTION TO:	Approve the May 2018 Admin O&Ms.
MADE BY:	Supervisor Cockerell
SECONDED BY:	Supervisor Kinser-Powell
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion passed unanimously

C. Consideration of Operations and Maintenance Expenditures (HP) May 2018

The Board went over the Highland Park O&Ms.

MOTION TO:	Approve the Highland Park May 2018 O&Ms
MADE BY:	Supervisor Kinser-Powell
SECONDED BY:	Supervisor Jones
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion passed unanimously

D. Consideration of Operations and Maintenance Expenditures (M/W) May 2018

The Board went over the Mandolin/Winsor O&Ms.

MOTION TO:	Approve the Mandolin/Windsor May 2018 O&Ms.
MADE BY:	Supervisor Cockerell
SECONDED BY:	Supervisor Kinser-Powell
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion passed unanimously

E. Review of Financial Statements Month Ending May 31, 2018

The financials were reviewed and accepted. Mr. Howell will check on audit costs.

6. SUPERVISOR REQUESTS

Supervisor Cockerell commented about the street signs, stop signs, and poles. Mr. Roberts is working on this. She also asked for a bid for adding shrubs to the new fence on Citrus Park Drive; commented about the sidewalks, benches, and landscaping; and wanted to ask the school to cut their area more frequently on Citrus Park Drive.

Supervisor Kinser-Powell asked for an update on the pond signs. Mr. Roberts has ordered them.

Supervisor Jackson requested to have Ms. Stewart look at the alleyway issues. She also commented about the area where trucks cannot get through without jumping curb, adding streetlights at Ecclesia and Fountainhead, the coach homes landscaping, Top Choice, landscaping along lake area along Bournemouth and Cotswolds, and a possible parking committee.

Supervisor Jones mentioned adding sod and a sign to the alley way as discussed before, as well as asking the apartments to replant the creeping fig. He also stated that he will not run for the next election.

Supervisor Lavina left the meeting at approximately 5:15 p.m.

7. AUDIENCE QUESTION AND COMMENT ON OTHER ITEMS

Audience members commented about the alley way, coach homes, classic townhomes landscaping, aquatics, drainage issue by the utility box, and adding solar lights to bridges at Windsor Pond.

8. ADJOURNMENT

MOTION TO:	Adjourn at 5:22 p.m.
MADE BY:	Supervisor Cockerell
SECONDED BY:	Supervisor Jones
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion passed unanimously

*These minutes were done in summary format.

*Copy of audio tape available on request.

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on July 18, 2018.

Doris Healey Cockerell
Signature

Doris Healey Cockerell
Printed Name

Title:

☒ Chairman
☐ Vice Chairman

B. De
Signature

B. De
Printed Name

Title:

☐ Secretary
☒ Assistant Secretary

Recorded by Records Administrator

[Signature]

Signature

7/19/18
Date

