

**PARK PLACE  
COMMUNITY DEVELOPMENT DISTRICT  
BOARD OF SUPERVISORS  
REGULAR MEETING  
FEBRUARY 15, 2017**

# **PARK PLACE COMMUNITY DEVELOPMENT DISTRICT AGENDA FEBRUARY 15, 2017 at 4:00 p.m.**

The Lake House located at 11740 Casa Lago Lane, Tampa, Florida 33626

<b>District Board of Supervisors</b>	Chairman Supervisor Supervisor Supervisor Supervisor	Doris Cockerell Tony Jones Cathy Kinser-Powell Erica Lavina Andrea Jackson
<b>District Manager</b>	Meritus Districts	Brian Lamb Brian Howell
<b>District Attorney</b>	Straley & Robin, PA	John Vericker
<b>District Engineer</b>	Stantec, Inc.	Tonja Stewart

***All cellular phones and pagers must be turned off while in the meeting room***

## **The District Agenda is comprised of four different sections:**

The meeting will begin at **4:00 p.m.** with the first section is called **Supervisor Requests and Audience Comments**. This is the section in which the Supervisors may request Staff to prepare certain items in an effort to meet residential needs. The Audience Comment portion of the agenda is where individuals may comment on matters that concern the District. Each individual is limited to **three (3) minutes** for such comment. **Vendor and Staff Reports**. This section will allow Vendors and District Engineer and Attorney to update Board on work and to present proposals. The next section is called **Business Items**. The business items section contains items for approval by the District Board of Supervisors that may require discussion, motion and votes on an item-by-item basis. If any member of the audience would like to speak on one of the business items, they will need to register with the District Administrator prior to the presentation of that agenda item. Occasionally, certain items for decision within this section are required by Florida Statute to be held as a Public Hearing. During the Public Hearing portion of the agenda item, each member of the public will be permitted to provide one comment on the issue, prior to the Board of Supervisors' discussion, motion and vote. The next section called **Business Administration**. The Business Administration section contains items that require the review and approval of the District Board of Supervisors as a normal course of business. The next section will be **Management Reports**. This section allows the District Manager and Staff to update the Board of Supervisors on any pending issues that are being researched for Board action. Agendas can be reviewed by contacting the Manager's office at (813) 397-5120 at least seven days in advance of the scheduled meeting. Requests to place items on the agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting. The Board of Supervisors or Staff is not obligated to provide a response until sufficient time for research or action is warranted. IF THE COMMENT CONCERNS A MAINTENANCE RELATED ITEM, THE ITEM WILL NEED TO BE ADDRESSED BY THE DISTRICT ADMINSTRATOR OUTSIDE THE CONTEXT OF THIS MEETING.

Public workshops sessions may be advertised and held in an effort to provide informational services. These sessions allow staff or consultants to discuss a policy or business matter in a more informal manner and allow for lengthy presentations prior to scheduling the item for approval. Typically no motions or votes are made during these sessions.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 397-5120, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1 (800) 955-8770, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

February 15, 2017

Board of Supervisors  
**Park Place Community Development District**

Dear Board Members:

The Regular Meeting of the Board of Supervisors of the Park Place Community Development District will be held on **Wednesday, February 15, 2017 at 4:00 p.m.** at the Lake House located at 11740 Casa Lago Lane, Tampa, Florida 33626. The agenda is included below.

- 1. CALL TO ORDER/ROLL CALL**
- 2. SUPERVISOR REQUESTS AND AUDIENCE QUESTION AND COMMENT ON AGENDA ITEMS**
- 3. VENDOR AND STAFF REPORTS**
  - A. District Engineer
  - B. District Counsel
  - C. District Manager Report .....Tab 01
  - D. Speed Data .....Tab 02
- 4. BUSINESS ITEMS**
  - A. Discussion on Landscape Enhancement Proposals
    - i. Brightview Landscape Proposal - Cotswold & Bournesmouth Jasmine .....Tab 03
    - ii. Brightview Landscape Proposal - Cotswold & Bournesmouth Sod.....Tab 04
    - iii. Brightview Landscape Proposal – Lake Dagny Entrance Pockets of Color...Tab 05
    - iv. Brightview Landscape Proposal - Mandolin - Ribbon Palms.....Tab 06
    - v. Brightviw Landscape Proposal - Mandolin - Palm Removal .....Tab 07
    - vi. Brightview Landscape Proposal - Race Track Road - Hedge  
Line Replacement .....Tab 08
    - vii. Brightview Landscape Proposal - Race Track Road- Hedge Row Fill In .....Tab 09
    - viii. Brightview Landscape Proposal - Race Track Road – Sword Fern .....Tab 10
    - ix. Brightview Landscape Proposal - Race Track Road - New Floratam Sod  
Installation .....Tab 11
    - x. Brightview Landscape Proposal – Highland Park – Front Entrance  
Landscape Enhancement .....Tab 12
  - B. General Matters of the District
- 5. BUSINESS ADMINISTRATION**
  - A. Consideration of Minutes of the Board of Supervisors Meeting January 18, 2017 .....Tab 13
  - B. Consideration of Operation & Maintenance Expenditures (Admin) February .....Tab 14
  - C. Consideration of Operation & Maintenance Expenditures (Highland Park) February...Tab 15
  - D. Consideration of Operation & Maintenance Expenditures (Mandolin/Windsor) Feb. ...Tab 16
  - E. Review of Financial Statements Month Ending December 31, 2016 .....Tab 17
- 6. SUPERVISOR REQUESTS**
- 7. AUDIENCE QUESTION AND COMMENT ON OTHER ITEMS**
- 8. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 397-5120.

Sincerely,

Brian Lamb  
District Manager

## Action Item Template

<b>Date</b>	February 1 2017
<b>District</b>	Park Place

#	Action Item Description	Responsible	Open Date	Date Due	Closed Date	Status	Comments
1	Entrance Monument at HP	BH	May	Feb meeting		open	Interest from Goddard School.
2	Sidewalks	TS	Jan	Feb meeting		open	Work scheduled for this month
4	Sign Poles on RTR	TS	Jan	Feb meeting		open	Tonja will have revised pricing at meeting
5	Landscape	BH	Feb	Feb		done	Inspection scores enclosed.
6	Aquatics	BH	Feb	Feb meeting		done	Service tickets enclosed
7	RTR project-irrigation status	BH	Jan	Feb meeting		open	John will update irrigation
8	Landscape proposals	BH	Jan	Feb meeting		open	John will go over with board
8							



# MERITUS

## MONTHLY LANDSCAPE MAINTENANCE INSPECTION GRADESHEET

Site: Mandolin Reserve

Date: Monday, February 6, 2017

MAXIMUM VALUE	CURRENT VALUE	CURRENT DEDUCTION	REASON FOR DEDUCTION
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### LANDSCAPE MAINTENANCE

TURF	5	4	-1	<u>Overall Ok</u>
TURF FERTILITY	10	10	0	<u>Overall Ok</u>
TURF EDGING	5	5	0	<u>Good condition</u>
WEED CONTROL - TURF AREAS	5	4	-1	<u>Dollar weed</u>
TURF INSECT/DISEASE CONTROL	10	10	0	<u>None observed</u>
PLANT FERTILITY	5	4	-1	<u>Overall Ok</u>
WEED CONTROL - BED AREAS	5	4	-1	<u>Weeds Improved</u>
PLANT INSECT/DISEASE CONTROL	5	5	0	<u>None observed</u>
PRUNING	10	9	-1	<u>Detail</u>
CLEANLINESS	5	5	0	<u>Overall Ok</u>
MULCHING	5	5	0	<u>Good condition</u>
WATER/IRRIGATION MGMT	8	8	0	<u>Overall Ok</u>
CARRYOVERS	5	4	-1	<u>Detail</u>

### SEASONAL COLOR/PERENNIAL MAINTENANCE

VIGOR/APPEARANCE	7	7	0	<u>Good condition</u>
INSECT/DISEASE CONTROL	7	7	0	<u></u>
DEADHEADING/PRUNING	3	3	0	<u></u>

### SCORE

100	94	-6	94%
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Contractor Signature: Brian Howell 2/6/2017

Manager's Signature:

Supervisor's Signature:

# MERITUS

## MONTHLY LANDSCAPE MAINTENANCE INSPECTION GRADESHEET

Site: Mandolin (Common Areas)

Date: Monday, February 6, 2017

MAXIMUM VALUE	CURRENT VALUE	CURRENT DEDUCTION	REASON FOR DEDUCTION
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### LANDSCAPE MAINTENANCE

TURF	5	4	-1	<u>Good condition</u>
TURF FERTILITY	10	10	0	<u>Overall ok</u>
TURF EDGING	5	5	0	<u>Overall ok</u>
WEED CONTROL - TURF AREAS	5	4	-1	<u>Improving</u>
TURF INSECT/DISEASE CONTROL	10	10	0	<u>None observed</u>
PLANT FERTILITY	5	5	0	<u>Overall ok</u>
WEED CONTROL - BED AREAS	5	4	-1	<u>Minor</u>
PLANT INSECT/DISEASE CONTROL	5	5	0	<u>None observed</u>
PRUNING	10	9	-1	<u>Detail</u>
CLEANLINESS	5	5	0	<u>Good condition</u>
MULCHING	5	5	0	<u>Good condition</u>
WATER/IRRIGATION MGMT	8	8	0	<u>Overall ok</u>
CARRYOVERS	5	4	-1	<u>Detail</u>

### SEASONAL COLOR/PERENNIAL MAINTENANCE

VIGOR/APPEARANCE	7	7	0	<u>Good condition</u>
INSECT/DISEASE CONTROL	7	7	0	<u></u>
DEADHEADING/PRUNING	3	3	0	<u></u>

### SCORE

100	95	-5	95%
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Contractor Signature: Brian Howell 2/6/2017

Manager's Signature: \_\_\_\_\_

Supervisor's Signature: \_\_\_\_\_

# MERITUS

## MONTHLY MAINTENANCE INSPECTION GRADESHEET

Site: Highland Park

Date: Monday, February 6, 2017

	MAXIMUM VALUE	CURRENT VALUE	CURRENT DEDUCTION	REASON FOR DEDUCTION
<b>AQUATICS</b>				
DEBRIS	25	23	0	<u>Good condition</u>
INVASIVE MATERIAL (FLOATING)	20	18	-2	<u>Algae-Hydrilla</u>
INVASIVE MATERIAL (SUBMERSED)	20	18	-2	<u>Torpedo grass</u>
FOUNTAINS/AERATORS	20	20	0	<u>Aerator working well.</u>
DESIRABLE PLANTS	15	13	-2	<u>Overall ok</u>

### AMENITIES

CLUBHOUSE INTERIOR	4	4	0	<u>Not applicable</u>
CLUBHOUSE EXTERIOR	3	3	0	<u>Not applicable</u>
POOL WATER	10	10	0	<u>Not applicable</u>
POOL TILES	10	10	0	<u>Not applicable</u>
POOL LIGHTS	5	5	0	<u>Not applicable</u>
POOL FURNITURE/EQUIPMENT	8	8	0	<u>Not applicable</u>
FIRST AID/SAFETY ITEMS	10	10	0	<u>Not applicable</u>
SIGNAGE (rules, pool, playground)	5	5	0	<u>Not applicable</u>
PLAYGROUND EQUIPMENT	5	5	0	<u>Good condition</u>
RECREATIONAL FACILITIES	7	7	0	<u>Not applicable</u>
RESTROOMS	6	6	0	<u>Good condition</u>
HARDSCAPE	10	10	0	<u>Not applicable</u>
ACCESS & MONITORING SYSTEM	3	3	0	<u>Not applicable</u>
IT/PHONE SYSTEM	3	3	0	<u>Not applicable</u>
TRASH RECEPTACLES	3	3	0	<u>Good condition</u>
FOUNTAINS	8	8	0	<u>Not applicable</u>

### MONUMENTS AND SIGNS

CLEAR VISIBILITY (Landscaping)	25	25	0	<u>Good condition</u>
PAINTING	25	23	-2	<u>Good condition</u>
CLEANLINESS	25	23	-2	<u>Good condition</u>
GENERAL CONDITION	25	23	-2	<u>Good condition</u>

MERITUS

**MONTHLY MAINTENANCE INSPECTION GRADESHEET**

Site: Highland Park

Date: Monday, February 6, 2017

	MAXIMUM VALUE	CURRENT VALUE	CURRENT DEDUCTION	REASON FOR DEDUCTION
<b>HIGH IMPACT LANDSCAPING</b>				
ENTRANCE MONUMENT	40	38	-2	Ok overall
RECREATIONAL AREAS	30	28	-2	Ok overall
SUBDIVISION MONUMENTS	30	28	-2	Ok overall
<b>HARDSCAPE ELEMENTS</b>				
WALLS/FENCING	15	15	0	Overall Ok
SIDEWALKS	30	29	-1	Overall Ok Repairs scheduled
SPECIALTY MONUMENTS	15	15	0	Overall Ok
STREETS	25	25	0	Overall Ok
PARKING LOTS	15	15	0	Not applicable
<b>LIGHTING ELEMENTS</b>				
STREET LIGHTING	33	33	0	Good condition
LANDSCAPE UP LIGHTING	22	22	0	OK
MONUMENT LIGHTING	30	30	0	OK
AMENITY CENTER LIGHTING	15	15	0	Not applicable
<b>GATES</b>				
ACCESS CONTROL PAD	25	25	0	Not applicable
OPERATING SYSTEM	25	25	0	Not applicable
GATE MOTORS	25	25	0	Not applicable
GATES	25	25	0	Not applicable
<b>SCORE</b>	<b>700</b>	<b>649</b>	<b>-51</b>	<b>93%</b>

Manager's Signature: Brian Howell 2/6/2017

Supervisor's Signature: \_\_\_\_\_

# MERITUS

## MONTHLY LANDSCAPE MAINTENANCE INSPECTION GRADESHEET

Site: Highland Park

Date: Monday, February 6, 2017

MAXIMUM VALUE	CURRENT VALUE	CURRENT DEDUCTION	REASON FOR DEDUCTION
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### LANDSCAPE MAINTENANCE

TURF	5	4	-1	<u>Dry spots</u>
TURF FERTILITY	10	9	-1	<u>Overall ok</u>
TURF EDGING	5	5	0	<u>Good condition</u>
WEED CONTROL - TURF AREAS	5	4	-1	<u>Improved</u>
TURF INSECT/DISEASE CONTROL	10	10	0	<u>None observed</u>
PLANT FERTILITY	5	4	-1	<u>Overall ok</u>
WEED CONTROL - BED AREAS	5	3	-2	<u>Improving</u>
PLANT INSECT/DISEASE CONTROL	5	3	-2	<u>Mites on grasses</u>
PRUNING	10	9	-1	<u>Grasses</u>
CLEANLINESS	5	5	0	<u>Good condition</u>
MULCHING	5	5	0	<u>Overall ok</u>
WATER/IRRIGATION MGMT	8	8	0	<u>Overall Ok</u>
CARRYOVERS	5	4	-1	<u>Grasses/Mites</u>

### SEASONAL COLOR/PERENNIAL MAINTENANCE

VIGOR/APPEARANCE	7	7	2	<u>Good condition</u>
INSECT/DISEASE CONTROL	7	7	0	<u></u>
DEADHEADING/PRUNING	3	3	0	<u></u>

SCORE

100	90	15	90%
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Contractor Signature: Brian Howell 2/6/2017

Manager's Signature: \_\_\_\_\_

Supervisor's Signature: \_\_\_\_\_

# MERITUS

## MONTHLY LANDSCAPE MAINTENANCE INSPECTION GRADESHEET

Site: Mandolin Estates

Date: Monday, February 6, 2017

MAXIMUM VALUE	CURRENT VALUE	CURRENT DEDUCTION	REASON FOR DEDUCTION
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### LANDSCAPE MAINTENANCE

TURF	5	4	-1	<u>Overall Ok</u>
TURF FERTILITY	10	10	0	<u>Overall Ok</u>
TURF EDGING	5	5	0	<u>Good condition</u>
WEED CONTROL - TURF AREAS	5	3	-2	<u>Dollar weed</u>
TURF INSECT/DISEASE CONTROL	10	10	0	<u>None observed</u>
PLANT FERTILITY	5	5	0	<u>Overall Ok</u>
WEED CONTROL - BED AREAS	5	4	-1	<u>Improved</u>
PLANT INSECT/DISEASE CONTROL	5	5	0	<u>None observed</u>
PRUNING	10	9	-1	<u>Overall Ok</u>
CLEANLINESS	5	5	0	<u>Overall Ok</u>
MULCHING	5	5	0	<u>Good condition</u>
WATER/IRRIGATION MGMT	8	8	0	<u>Overall Ok</u>
CARRYOVERS	5	3	-2	<u>Dollar weed</u>

### SEASONAL COLOR/PERENNIAL MAINTENANCE

VIGOR/APPEARANCE	7	7	0	<u>Good condition</u>
INSECT/DISEASE CONTROL	7	7	0	<u></u>
DEADHEADING/PRUNING	3	3	0	<u></u>

### SCORE

100	93	-7	93%
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Contractor Signature: Brian Howell 2/6/2017

Manager's Signature:

Supervisor's Signature:

# MERITUS

## MONTHLY MAINTENANCE INSPECTION GRADESHEET

Site: Mandolin (all areas)

Date: Monday, February 6, 2017

	MAXIMUM VALUE	CURRENT VALUE	CURRENT DEDUCTION	REASON FOR DEDUCTION
<b>AQUATICS</b>				
DEBRIS	25	22	-1	Overall ok
INVASIVE MATERIAL (FLOATING)	20	16	-4	Algae/duckweed Lilies being treated
INVASIVE MATERIAL (SUBMERSED)	20	16	-4	Torpedo grass Primrose
FOUNTAINS/AERATORS	20	20	0	Not applicable
DESIRABLE PLANTS	15	12	-3	Overall ok

### AMENITIES

CLUBHOUSE INTERIOR	4	4	0	Not applicable
CLUBHOUSE EXTERIOR	3	3	0	Not applicable
POOL WATER	10	10	0	Not applicable
POOL TILES	10	10	0	Not applicable
POOL LIGHTS	5	5	0	Not applicable
POOL FURNITURE/EQUIPMENT	8	8	0	Not applicable
FIRST AID/SAFETY ITEMS	10	10	0	Not applicable
SIGNAGE (rules, pool, playground)	5	5	0	Not applicable
PLAYGROUND EQUIPMENT	5	5	0	Not applicable
RECREATIONAL FACILITIES	7	7	0	Not applicable
RESTROOMS	6	6	0	Not applicable
HARDSCAPE	10	10	0	Not applicable
ACCESS & MONITORING SYSTEM	3	3	0	Not applicable
IT/PHONE SYSTEM	3	3	0	Not applicable
TRASH RECEPTACLES	3	3	0	Good condition
FOUNTAINS	8	8	0	Not applicable

### MONUMENTS AND SIGNS

CLEAR VISIBILITY (Landscaping)	25	25	0	Good condition
PAINTING	25	25	0	Good condition
CLEANLINESS	25	25	0	Good condition
GENERAL CONDITION	25	25	0	Good condition

MERITUS

**MONTHLY MAINTENANCE INSPECTION GRADESHEET**

Site: Mandolin (all areas)

Date: Monday, February 6, 2017

	MAXIMUM VALUE	CURRENT VALUE	CURRENT DEDUCTION	REASON FOR DEDUCTION
<b>HIGH IMPACT LANDSCAPING</b>				
ENTRANCE MONUMENT	40	40	0	<u>Good condition</u>
RECREATIONAL AREAS	30	30	0	<u>Good condition</u>
SUBDIVISION MONUMENTS	30	30	0	<u>Good condition</u>
<b>HARDSCAPE ELEMENTS</b>				
WALLS/FENCING	15	11	-4	<u>Need pressure washed</u>
SIDEWALKS	30	30	0	<u>Overall Ok</u>
SPECIALTY MONUMENTS	15	15	0	<u>Overall Ok</u>
STREETS	25	25	0	<u>Overall Ok</u>
PARKING LOTS	15	15	0	<u>Not applicable</u>
<b>LIGHTING ELEMENTS</b>				
STREET LIGHTING	33	33	0	<u>OK</u>
LANDSCAPE UP LIGHTING	22	22	0	<u>OK</u>
MONUMENT LIGHTING	30	30	0	<u>OK</u>
AMENITY CENTER LIGHTING	15	15	0	<u>Not applicable</u>
<b>GATES</b>				
ACCESS CONTROL PAD	25	25	0	<u>Not applicable</u>
OPERATING SYSTEM	25	25	0	<u>Not applicable</u>
GATE MOTORS	25	25	0	<u>Not applicable</u>
GATES	25	25	0	<u>Not applicable</u>
<b>SCORE</b>	<b>700</b>	<b>656</b>	<b>44</b>	<b>94%</b>

Manager's Signature: Brian Howell 2/6/2017

Supervisor's Signature: \_\_\_\_\_





# YELLOWSTONE

## LANDSCAPE

CUSTOMER <u>Highland/Mandelin</u>					INVOICE				
DATE <u>1-26-17</u>	TIME <u>11:30</u>	WEATHER <u>Cool, 57°, Cloudy</u>			wind is to 25 mph			PAGE <u>1</u>	OF <u>1</u>
	SITE <u>9</u>	SITE <u>13</u>	SITE <u>14</u>	SITE <u>15</u>	SITE	SITE	SITE	SITE	SITE
ALGAE									
GRASS & BRUSH									
SUBMERSED AQUATICS									
FLOATING WEEDS	✓	✓	✓	✓					
BLUE DYE									
OXYGEN									
WETLAND WEEDS									
SPOT TREATMENT									
PHYSICAL REMOVAL									
OTHER									
DAYS OF RESTRICTION	Ø	Ø	Ø	Ø					
COMMENTS <u>Wind is on and off 15 to 20 mph</u> <u>this treatment is for lillies 80%</u> <u>of them are new growth they</u> <u>where 12 to 16 in across now they</u> <u>are for the most part 4 to 8 in across.</u> <u>Tech will treat weekly and start</u>									
FOLLOW UP VISIT:		NOT REQUIRED			MAY REQUIRE				
METHOD BACKPACK ATV BOAT		CLARITY > 1' 1' - 2' 2' - 4'			FLOW NONE SLIGHT HEAVY				
FISH AND WILDLIFE OBSERVATIONS		ALLIGATOR ANHINGA BASS BREAM CATFISH			COOTS CORMORANT EGRETS GALLINULE GAMBUSIA			HERONS IBIS OSPREY OTTER SNAKES	
WETLAND HABITAT OBSERVATIONS		ARROWHEAD BACOPA BLUE FLAG BULRUSH CHARA			CORDGRASS CANNA LILY MAIDENCANE NAIAD			PICKERELWEED SOFT RUSH SPIKERUSH OTHER N/A	





# YELLOWSTONE

## LANDSCAPE

CUSTOMER

Highland/Mandolin

INVOICE

DATE

1-28-17

TIME

9:30

WEATHER

Cloudy 53°; Wind 15 mph

PAGE

1

OF

1

	SITE 1	SITE 2	SITE 3	SITE 4	SITE 5	SITE 6	SITE 7	SITE 8	SITE 9	SITE 13
ALGAE				✓	✓	✓	✓	✓		
GRASS & BRUSH			✓						✓	
SUBMERSED AQUATICS										
FLOATING WEEDS	✓	✓	✓						✓	✓
BLUE DYE										
OXYGEN										
WETLAND WEEDS										
SPOT TREATMENT										
PHYSICAL REMOVAL										
OTHER										
DAYS OF RESTRICTION	Ø	Ø	Ø	Ø	Ø	Ø	Ø	Ø	Ø	Ø

COMMENTS

Normal regrowth of Algae, duckweed grasses & spatterdock, on 9<sup>th</sup> & 13<sup>th</sup> mostly lillies.

Jan + Feb will be in 70's + 80's  
No winter

Lech has now moved into summer treatments and go back to every week treatments.

FOLLOW UP VISIT:

NOT REQUIRED

MAY REQUIRE

METHOD

BACKPACK

ATV

BOAT

CLARITY

&gt; 1'

1' - 2'

2' - 4'

FLOW

NONE

SLIGHT

HEAVY

FISH AND WILDLIFE OBSERVATIONS

ALLIGATOR

ANHINGA

BASS

BREAM

CATFISH

CORMORANT

EGRETS

GALLINULE

GAMBUSIA

HERONS

IBIS

OSPREY

OTTER

SNAKES

TURTLES

WOOD STORK

OTHER

N/A

WETLAND HABITAT OBSERVATIONS

ARROWHEAD

BACOPA

BLUE FLAG

BULRUSH

CHARA

CORDGRASS

CANNA

LILY

MAIDENCANE

NAIAD

PICKERELWEED

SOFT RUSH

SPIKERUSH

OTHER

N/A

14





# YELLOWSTONE

## LANDSCAPE

CUSTOMER <u>Highland/Marion</u>					INVOICE				
DATE <u>1-31-17</u>	TIME <u>10:40</u>	WEATHER <u>Warm 70°C Clear Calm</u>					PAGE <u>1</u>	OF <u>1</u>	
	SITE <u>16</u>	SITE <u>17</u>	SITE <u>18</u>	SITE <u>19</u>	SITE <u>1</u>	SITE <u>2</u>	SITE <u>3</u>	SITE	SITE
ALGAE	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
GRASS & BRUSH									
SUBMERSED AQUATICS									
FLOATING WEEDS					<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		
BLUE DYE									
OXYGEN									
WETLAND WEEDS									
SPOT TREATMENT									
PHYSICAL REMOVAL									
OTHER									
DAYS OF RESTRICTION	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
COMMENTS <u>Normal Algae &amp; grass growth</u> <u>duck weed showing up where it</u> <u>should not going to summer</u> <u>contact treatments, water level</u> <u>is low 1 to 3ft exposed banks if not</u> <u>weed eaten tech will spray.</u>									
FOLLOW UP VISIT:			NOT REQUIRED			MAY REQUIRE			
METHOD			CLARITY			FLOW			
BACKPACK			> 1'			NONE			
<input checked="" type="checkbox"/> ATV			1' - 2'			SLIGHT			
<input type="checkbox"/> BOAT			2' - 4'			HEAVY			
FISH AND WILDLIFE OBSERVATIONS			ALLIGATOR	COOTS	HERONS	TURTLES			
			ANHINGA	CORMORANT	IBIS	WOOD STORK			
			BASS	EGRETS	OSPREY	OTHER			
			BREAM	GALLINULE	OTTER	N/A			
			CATFISH	GAMBUSIA	SNAKES				
WETLAND HABITAT OBSERVATIONS			ARROWHEAD	CORDGRASS	PICKERELWEED				
			BASORA	CANNA	SOFT RUSH				
			BLUE FLAG	LILY	SPIKERUSH				
			BULRUSH	MAIDENCANE	OTHER				
			CHARA	NAIAD	N/A				

# Custom Report

Technician Name: administrator

Location: highlaand park

State/Province: FL

Address:

Postal Code/ZIP:

City: Tampa



Report Period: 1/16/2017 to 1/31/2017

		<i>Total Vehicle Count</i>	<i>Posted Speed Limit</i>	<i>Tolerated Speed</i>	<i>Number of Speed Limit Violations</i>	<i>Number of Vehicles Respecting Limit</i>	<i>Number of Vehicles inside Tolerated Range</i>
1/16/2017	00:00:00	651	15	20	281	370	203
1/17/2017	00:00:00	874	15	20	512	362	383
1/18/2017	00:00:00	933	15	20	<sup>H</sup> 540	393	424
1/19/2017	00:00:00	994	15	20	539	455	401
1/20/2017	00:00:00	791	15	20	427	364	306
1/21/2017	00:00:00	607	15	20	303	304	207
1/22/2017	00:00:00	873	15	20	444	429	332
1/23/2017	00:00:00	990	15	20	490	500	353
1/24/2017	00:00:00	884	15	20	519	365	380
1/25/2017	00:00:00	<sup>H</sup> 1,060	15	20	522	<sup>H</sup> 538	<sup>H</sup> 441
1/26/2017	00:00:00	1,018	15	20	537	481	404
1/27/2017	00:00:00	809	15	20	427	382	292
1/28/2017	00:00:00	574	15	20	324	250	228
1/29/2017	00:00:00	839	15	20	461	378	335
1/30/2017	00:00:00	952	15	20	502	450	373
		<b>SUM: 12,849</b>			<b>SUM: 6,828</b>	<b>SUM: 6,021</b>	<b>SUM: 5,062</b>

		<i>% of Speed Limit Violations</i>	<i>% of Vehicles Respecting Limit</i>	<i>% Vehicles in Tolerated Range</i>	<i>Average Vehicle Speed</i>	<i>Maximum Speed</i>	<i>Minimum Speed</i>
1/16/2017	00:00:00	43	<sup>H</sup> 57	31	14	44	5
1/17/2017	00:00:00	<sup>H</sup> 59	41	44	<sup>H</sup> 15	41	5
1/18/2017	00:00:00	58	42	<sup>H</sup> 45	<sup>H</sup> 15	33	5
1/19/2017	00:00:00	54	46	40	<sup>H</sup> 15	44	5
1/20/2017	00:00:00	54	46	39	<sup>H</sup> 15	35	5
1/21/2017	00:00:00	50	50	34	14	30	5
1/22/2017	00:00:00	51	49	38	14	27	5
1/23/2017	00:00:00	49	51	36	14	32	5
1/24/2017	00:00:00	<sup>H</sup> 59	41	43	<sup>H</sup> 15	83	5
1/25/2017	00:00:00	49	51	42	14	42	5
1/26/2017	00:00:00	53	47	40	<sup>H</sup> 15	86	5
1/27/2017	00:00:00	53	47	36	<sup>H</sup> 15	29	5
1/28/2017	00:00:00	56	44	40	<sup>H</sup> 15	28	5
1/29/2017	00:00:00	55	45	40	<sup>H</sup> 15	37	5
1/30/2017	00:00:00	53	47	39	<sup>H</sup> 15	29	5
		<b>AVG: 53</b>	<b>AVG: 46</b>	<b>AVG: 39</b>	<b>AVG: 14</b>		

		<b>50% Speeds</b>	<b>85% Speeds</b>
<b>1/16/2017</b>	<b>00:00:00</b>	14	20
<b>1/17/2017</b>	<b>00:00:00</b>	15	22
<b>1/18/2017</b>	<b>00:00:00</b>	15	21
<b>1/19/2017</b>	<b>00:00:00</b>	15	21
<b>1/20/2017</b>	<b>00:00:00</b>	15	21
<b>1/21/2017</b>	<b>00:00:00</b>	15	22
<b>1/22/2017</b>	<b>00:00:00</b>	15	20
<b>1/23/2017</b>	<b>00:00:00</b>	15	21
<b>1/24/2017</b>	<b>00:00:00</b>	15	22
<b>1/25/2017</b>	<b>00:00:00</b>	14	19
<b>1/26/2017</b>	<b>00:00:00</b>	15	21
<b>1/27/2017</b>	<b>00:00:00</b>	15	22
<b>1/28/2017</b>	<b>00:00:00</b>	15	23
<b>1/29/2017</b>	<b>00:00:00</b>	15	22
<b>1/30/2017</b>	<b>00:00:00</b>	15	21
		<b>AVG: 14</b>	<b>AVG: 21</b>

## Proposal for Extra Work at Park Place CDD-Highland Park

Property Name	Park Place CDD-Highland Park	Contact	Brian Howell
Property Address	11740 Casa Lago Ln Tampa , FL 33618	To	Park Place CDD-Highland Park
		Billing Address	2005 Pan Am Cir Ste 120 Tampa , FL 33607
Project Name	Southeast Corner of Cotswolds Drive and Bournemouth Road		
Project Description	Landscape Enhancement		

### Scope of Work

Provide landscape enhancement in area as indicated on attached aerial photo by removing and disposing of existing / unwanted plant material, re grade area, install Minima Jasmine 1 gallon on 18" centers and top dress area with Pine Fine mulch. The above mentioned includes the installation of the following.

QTY	UoM/Size	Material/Description	Unit Price	Total
1.00	LUMP SUM	Enhancement Laborer	\$350.00	\$350.00
561.00	EACH	Minima Jasmine 1 Gallon	\$6.22	\$3,490.77
11.00	CUBIC YARD	Pine Fine Mulch Installed	\$47.14	\$518.57

For internal use only

SO# 6348941  
JOB# 342300108  
Service Line 130

**Total Price** \$4,359.34

**THIS IS NOT AN INVOICE**

This proposal is valid for 60 days unless otherwise approved by BrightView Landscape Services  
7001 Benjamin Rd, Tampa, FL 33634 ph. (813) 243-5399 fax (813) 243-5414



## TERMS & CONDITIONS

1. The Contractor shall recognize and perform in accordance with written terms, written specifications and drawings only, contained or referred to herein. All materials shall conform to bid specifications.
2. **Work Force:** Contractor shall designate a qualified representative with experience in landscape maintenance/construction upgrades or when applicable in tree management. The workforce shall be competent and qualified, and shall be legally authorized to work in the U.S.
3. **License and Permits:** Contractor shall maintain a Landscape Contractor's license, if required by State or local law, and will comply with all other license and permit requirements of the City, State and Federal Governments, as well as all other requirements of law.
4. **Taxes:** Contractor agrees to pay all applicable taxes, including sales tax where applicable on material supplied.
5. **Insurance:** Contractor agrees to provide General Liability Insurance, Automotive Liability Insurance, Worker's Compensation Insurance, and any other insurance required by law or Client/Owner, as specified in writing prior to commencement of work. If not specified, Contractor will furnish insurance with \$1,000,000 limit of liability.
6. **Liability:** Contractor shall indemnify the Client/Owner and its agents and employees from and against any third party liabilities that arise out of Contractor's work to the extent such liabilities are adjudicated to have been caused by Contractor's negligence or willful misconduct. Contractor shall not be liable for any damage that occurs from Acts of God are defined as those caused by windstorm, hail, fire, flood, earthquake, hurricane and freezing, etc. Under these circumstances, Contractor shall have the right to renegotiate the terms and prices of this agreement within sixty (60) days. Any illegal trespass, claims and/or damages resulting from work requested that is not on property owned by Client/Owner or not under Client/Owner management and control shall be the sole responsibility of the Client/Owner.
7. **Subcontractors:** Contractor reserves the right to hire qualified subcontractors to perform specialized functions or work requiring specialized equipment.
8. **Additional Services:** Any additional work not shown in the above specifications involving extra costs will be executed only upon signed written orders, and will become an extra charge over and above the estimate.
9. **Access to Jobsite:** Client/Owner shall provide all utilities to perform the work. Client/Owner shall furnish access to all parts of jobsite where Contractor is to perform work as required by the Contract or other functions related thereto, during normal business hours and other reasonable periods of time. Contractor will perform the work as reasonably practical after the owner makes the site available for performance of the work.
10. **Invoicing:** Client/Owner shall make payment to Contractor within fifteen (15) days upon receipt of invoice. In the event the schedule for the completion of the work shall require more than thirty (30) days, a progress bill will be presented by month end and shall be paid within fifteen (15) days upon receipt of invoice.
11. **Termination:** This Work Order may be terminated by the either party with or without cause, upon seven (7) work days advance written notice. Client/Owner will be required to pay for all materials purchased and work completed to the date of termination and reasonable charges incurred in demobilizing.
12. **Assignment:** The Owner/Client and the Contractor respectively, bind themselves, their partners, successors, assignees and legal representative to the other party with respect to all covenants of this Agreement. Neither the Owner/Client nor the Contractor shall assign or transfer any interest in this Agreement without the written consent of the other provided, however, that consent shall not be required to assign this Agreement to any company which controls, is controlled by, or is under common control with Contractor or in connection with assignment to an affiliate or pursuant to a merger, sale of all or substantially all of its assets or equity securities, consolidation, change of control or corporate reorganization.
13. **Disclaimer:** This proposal was estimated and priced based upon a site visit and visual inspection from ground level using ordinary means, at or about the time this proposal was prepared. The price quoted in this proposal for the work described, is the result of that ground level visual inspection and therefore our company will not be liable for any additional costs or damages for additional work not described herein, or liable for any incidents/accidents resulting from conditions, that were not ascertainable by said ground level visual inspection by ordinary means at the time said inspection was performed. Contractor cannot be held responsible for unknown or otherwise hidden defects. Any corrective work proposed herein cannot guarantee exact results. Professional engineering, architectural, and/or landscape design services ("Design Services") are not included in this Agreement and shall not be provided by the Contractor. Any design defects in the Contract Documents are the sole responsibility of the Owner. If the Client/Owner must engage a licensed engineer, architect and/or landscape design professional, any costs concerning these Design Services are to be paid by the Client/Owner directly to the designer involved.

14. **Cancellation:** Notice of Cancellation of work must be received in writing before the crew is dispatched to their location or Client/Owner will be liable for a minimum travel charge of \$150.00 and billed to Client/Owner.

The following sections shall apply where Contractor provides Customer with tree care services:

15. **Tree & Stump Removal:** Trees removed will be cut as close to the ground as possible based on conditions to or next to the bottom of the tree trunk. Additional charges will be levied for unseen hazards such as, but not limited to concrete brick filled trunks, metal rods, etc. If requested mechanical grinding of visible tree stump will be done to a defined width and depth below ground level at an additional charge to the Client/Owner. Defined backfill and landscape material may be specified. Client/Owner shall be responsible for contacting Underground Service Alert to locate underground utility lines prior to start of work. Contractor is not responsible damage done to underground utilities such as but not limited to, cables, wires, pipes, and irrigation parts. Contractor will repair damaged irrigation lines at the Client/Owner's expense.
16. **Waiver of Liability:** Requests for crown thinning in excess of twenty-five percent (25%) or work not in accordance with ISA (International Society of Arboricultural) standards will require a signed waiver of liability.

### Acceptance of this Contract

Contractor is authorized to perform the work stated on the face of this Contract. Payment will be 100% due at time of billing. If payment has not been received by BrightView within fifteen (15) days after billing, BrightView shall be entitled to all costs of collection, including reasonable attorneys' fees and it shall be relieved of any obligation to continue performance under this or any other Contract with Client/Owner. Interest at a per annum rate of 1.5% per month (18% per year), or the highest rate permitted by law, may be charged on unpaid balance 30 days after billing.

NOTICE: FAILURE TO MAKE PAYMENT WHEN DUE FOR COMPLETED WORK ON CONSTRUCTION JOBS, MAY RESULT IN A MECHANIC'S LIEN ON THE TITLE TO YOUR PROPERTY

### Customer

#### Property Manager

Signature	Title
<b>Brian Howell</b>	<b>February 07, 2017</b>
Printed Name	Date

### BrightView Landscape Services

#### Account Manager

Signature	Title
<b>John E. Wegner</b>	<b>February 07, 2017</b>
Printed Name	Date

<b>Job #:</b>	<b>342300108</b>	<b>Proposed Price:</b>	<b>\$4,359.34</b>
<b>SO #</b>	<b>6348941</b>		



PPCDD Highland Park

Legend





## Proposal for Extra Work at Park Place CDD-Highland Park

Property Name	Park Place CDD-Highland Park	Contact	Brian Howell
Property Address	11740 Casa Lago Ln Tampa , FL 33618	To	Park Place CDD-Highland Park
		Billing Address	2005 Pan Am Cir Ste 120 Tampa , FL 33607
Project Name	Southeast Corner of Cotswolds Drive and Bournemouth Road		
Project Description	Landscape Enhancement		

### Scope of Work

Provide landscape enhancement in area as indicated on attached aerial photo by removing and disposing of existing / declining turf, re grade entire area and install Floratam sod. The above mentioned includes the installation of the following.

QTY	UoM/Size	Material/Description	Unit Price	Total
1,275.00	SQUARE FEET	Floratam Sod	\$.86	\$1,092.80

For internal use only

SO# 6348946  
JOB# 342300108  
Service Line 130

**Total Price** \$1,092.80

**THIS IS NOT AN INVOICE**

This proposal is valid for 60 days unless otherwise approved by BrightView Landscape Services  
7001 Benjamin Rd, Tampa, FL 33634 ph. (813) 243-5399 fax (813) 243-5414

## TERMS & CONDITIONS

1. The Contractor shall recognize and perform in accordance with written terms, written specifications and drawings only, contained or referred to herein. All materials shall conform to bid specifications.
2. **Work Force:** Contractor shall designate a qualified representative with experience in landscape maintenance/construction upgrades or when applicable in tree management. The workforce shall be competent and qualified, and shall be legally authorized to work in the U.S.
3. **License and Permits:** Contractor shall maintain a Landscape Contractor's license, if required by State or local law, and will comply with all other license and permit requirements of the City, State and Federal Governments, as well as all other requirements of law.
4. **Taxes:** Contractor agrees to pay all applicable taxes, including sales tax where applicable on material supplied.
5. **Insurance:** Contractor agrees to provide General Liability Insurance, Automotive Liability Insurance, Worker's Compensation Insurance, and any other insurance required by law or Client/Owner, as specified in writing prior to commencement of work. If not specified, Contractor will furnish insurance with \$1,000,000 limit of liability.
6. **Liability:** Contractor shall indemnify the Client/Owner and its agents and employees from and against any third party liabilities that arise out of Contractor's work to the extent such liabilities are adjudicated to have been caused by Contractor's negligence or willful misconduct. Contractor shall not be liable for any damage that occurs from Acts of God are defined as those caused by windstorm, hail, fire, flood, earthquake, hurricane and freezing, etc. Under these circumstances, Contractor shall have the right to renegotiate the terms and prices of this agreement within sixty (60) days. Any illegal trespass, claims and/or damages resulting from work requested that is not on property owned by Client/Owner or not under Client/Owner management and control shall be the sole responsibility of the Client/Owner.
7. **Subcontractors:** Contractor reserves the right to hire qualified subcontractors to perform specialized functions or work requiring specialized equipment.
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11. **Termination:** This Work Order may be terminated by the either party with or without cause, upon seven (7) work days advance written notice. Client/Owner will be required to pay for all materials purchased and work completed to the date of termination and reasonable charges incurred in demobilizing.
12. **Assignment:** The Owner/Client and the Contractor respectively, bind themselves, their partners, successors, assignees and legal representative to the other party with respect to all covenants of this Agreement. Neither the Owner/Client nor the Contractor shall assign or transfer any interest in this Agreement without the written consent of the other provided, however, that consent shall not be required to assign this Agreement to any company which controls, is controlled by, or is under common control with Contractor or in connection with assignment to an affiliate or pursuant to a merger, sale of all or substantially all of its assets or equity securities, consolidation, change of control or corporate reorganization.
13. **Disclaimer:** This proposal was estimated and priced based upon a site visit and visual inspection from ground level using ordinary means, at or about the time this proposal was prepared. The price quoted in this proposal for the work described, is the result of that ground level visual inspection and therefore our company will not be liable for any additional costs or damages for additional work not described herein, or liable for any incidents/accidents resulting from conditions, that were not ascertainable by said ground level visual inspection by ordinary means at the time said inspection was performed. Contractor cannot be held responsible for unknown or otherwise hidden defects. Any corrective work proposed herein cannot guarantee exact results. Professional engineering, architectural, and/or landscape design services ("Design Services") are not included in this Agreement and shall not be provided by the Contractor. Any design defects in the Contract Documents are the sole responsibility of the Owner. If the Client/Owner must engage a licensed engineer, architect and/or landscape design professional, any costs concerning these Design Services are to be paid by the Client/Owner directly to the designer involved.

14. **Cancellation:** Notice of Cancellation of work must be received in writing before the crew is dispatched to their location or Client/Owner will be liable for a minimum travel charge of \$150.00 and billed to Client/Owner.

The following sections shall apply where Contractor provides Customer with tree care services:

15. **Tree & Stump Removal:** Trees removed will be cut as close to the ground as possible based on conditions to or next to the bottom of the tree trunk. Additional charges will be levied for unseen hazards such as, but not limited to concrete brick filled trunks, metal rods, etc. If requested mechanical grinding of visible tree stump will be done to a defined width and depth below ground level at an additional charge to the Client/Owner. Defined backfill and landscape material may be specified. Client/Owner shall be responsible for contacting Underground Service Alert to locate underground utility lines prior to start of work. Contractor is not responsible damage done to underground utilities such as but not limited to, cables, wires, pipes, and irrigation parts. Contractor will repair damaged irrigation lines at the Client/Owner's expense.
16. **Waiver of Liability:** Requests for crown thinning in excess of twenty-five percent (25%) or work not in accordance with ISA (International Society of Arboricultural) standards will require a signed waiver of liability.

### Acceptance of this Contract

Contractor is authorized to perform the work stated on the face of this Contract. Payment will be 100% due at time of billing. If payment has not been received by BrightView within fifteen (15) days after billing, BrightView shall be entitled to all costs of collection, including reasonable attorneys' fees and it shall be relieved of any obligation to continue performance under this or any other Contract with Client/Owner. Interest at a per annum rate of 1.5% per month (18% per year), or the highest rate permitted by law, may be charged on unpaid balance 30 days after billing.

NOTICE: FAILURE TO MAKE PAYMENT WHEN DUE FOR COMPLETED WORK ON CONSTRUCTION JOBS, MAY RESULT IN A MECHANIC'S LIEN ON THE TITLE TO YOUR PROPERTY

### Customer

#### Property Manager

Signature	Title
Brian Howell	February 07, 2017
Printed Name	Date

### BrightView Landscape Services

#### Account Manager

Signature	Title
John E. Wegner	February 07, 2017
Printed Name	Date

Job #:	342300108	Proposed Price:	\$1,092.80
SO #	6348946		



PPCDD Highland Park

Legend

Bournemouth Rd

Cotswolds Dr

N

100 ft

Google earth

© 2015 Google



## Proposal for Extra Work at Park Place CDD-Highland Park

Property Name	Park Place CDD-Highland Park	Contact	Brian Howell
Property Address	11740 Casa Lago Ln Tampa, FL 33618	To	Park Place CDD-Highland Park
		Billing Address	2005 Pan Am Cir Ste 120 Tampa, FL 33607
Project Name	Lake Dagny Entrance - Create Pockets of Color		
Project Description	Landscape Enhancement		

### Scope of Work

Provide landscape enhancement in area as indicated on attached aerial photo to create pockets of color within existing landscape by removing and disposing of existing / unwanted plant material, re grade entire area, install Variegated Arboricola and top dress area with Pine Bark mulch. The above mentioned includes the installation of the following.

QTY	UoM/Size	Material/Description	Unit Price	Total
1.00	LUMP SUM	Enhancement Laborer	\$280.00	\$280.00
103.00	EACH	Variegated Arboricola 3 Gallon	\$15.36	\$1,581.59
60.00	EACH	Seasonal Color 4" (Species T.B.D.)	\$2.33	\$139.64
0.50	CUBIC YARD	Potting Soil	\$94.20	\$47.10
1.00	CUBIC YARD	Pine Bark Mulch Installed	\$47.14	\$47.14

For internal use only

SO# 6348962  
JOB# 342300108  
Service Line 130

**Total Price** \$2,095.47

**THIS IS NOT AN INVOICE**

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7001 Benjamin Rd, Tampa, FL 33634 ph. (813) 243-5399 fax (813) 243-5414

## TERMS & CONDITIONS

1. The Contractor shall recognize and perform in accordance with written terms, written specifications and drawings only, contained or referred to herein. All materials shall conform to bid specifications.
2. **Work Force:** Contractor shall designate a qualified representative with experience in landscape maintenance/construction upgrades or when applicable in tree management. The workforce shall be competent and qualified, and shall be legally authorized to work in the U.S.
3. **License and Permits:** Contractor shall maintain a Landscape Contractor's license, if required by State or local law, and will comply with all other license and permit requirements of the City, State and Federal Governments, as well as all other requirements of law.
4. **Taxes:** Contractor agrees to pay all applicable taxes, including sales tax where applicable on material supplied.
5. **Insurance:** Contractor agrees to provide General Liability Insurance, Automotive Liability Insurance, Worker's Compensation Insurance, and any other insurance required by law or Client/Owner, as specified in writing prior to commencement of work. If not specified, Contractor will furnish insurance with \$1,000,000 limit of liability.
6. **Liability:** Contractor shall indemnify the Client/Owner and its agents and employees from and against any third party liabilities that arise out of Contractor's work to the extent such liabilities are adjudicated to have been caused by Contractor's negligence or willful misconduct. Contractor shall not be liable for any damage that occurs from Acts of God are defined as those caused by windstorm, hail, fire, flood, earthquake, hurricane and freezing, etc. Under these circumstances, Contractor shall have the right to renegotiate the terms and prices of this agreement within sixty (60) days. Any illegal trespass, claims and/or damages resulting from work requested that is not on property owned by Client/Owner or not under Client/Owner management and control shall be the sole responsibility of the Client/Owner.
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11. **Termination:** This Work Order may be terminated by the either party with or without cause, upon seven (7) work days advance written notice. Client/Owner will be required to pay for all materials purchased and work completed to the date of termination and reasonable charges incurred in demobilizing.
12. **Assignment:** The Owner/Client and the Contractor respectively, bind themselves, their partners, successors, assignees and legal representative to the other party with respect to all covenants of this Agreement. Neither the Owner/Client nor the Contractor shall assign or transfer any interest in this Agreement without the written consent of the other provided, however, that consent shall not be required to assign this Agreement to any company which controls, is controlled by, or is under common control with Contractor or in connection with assignment to an affiliate or pursuant to a merger, sale of all or substantially all of its assets or equity securities, consolidation, change of control or corporate reorganization.
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16. **Waiver of Liability:** Requests for crown thinning in excess of twenty-five percent (25%) or work not in accordance with ISA (International Society of Arboricultural) standards will require a signed waiver of liability.

### Acceptance of this Contract

Contractor is authorized to perform the work stated on the face of this Contract. Payment will be 100% due at time of billing. If payment has not been received by BrightView within fifteen (15) days after billing, BrightView shall be entitled to all costs of collection, including reasonable attorneys' fees and it shall be relieved of any obligation to continue performance under this or any other Contract with Client/Owner. Interest at a per annum rate of 1.5% per month (18% per year), or the highest rate permitted by law, may be charged on unpaid balance 30 days after billing.

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### Customer

#### Property Manager

Signature	Title
Brian Howell	February 07, 2017
Printed Name	Date

### BrightView Landscape Services

#### Account Manager

Signature	Title
John E. Wegner	February 07, 2017
Printed Name	Date

Job #:	342300108	Proposed Price:	\$2,095.47
SO #	6348962		



PPCDD Highland Park

Legend





## Proposal for Extra Work at Park Place CDD Mandolin

Property Name	Park Place CDD Mandolin	Contact	Brian Howell
Property Address	11740 Casa Lago Ln Tampa, FL 33618	To	Park Place CDD Mandolin
		Billing Address	5680 W. Cypress St., Suite A Tampa, FL 33607
Project Name	Property Entrance Signage Area		
Project Description	Landscape Enhancement		

### Scope of Work

Provide landscape enhancement in area as indicated on attached aerial photo by installing Ribbon palm tree's in place of recently removed Washingtonia Palm's as defined on AEW # 6348974. Price includes the removal of 3 stumps, also defined on AEW # 6348974. 3 tree's on the North end of the sign will be installed in same place as previously removed tree's. The other 3 tree's will be installed in front of fence from previously removed tree's. Install Variegated Arboricola 3 gallon in place of those damaged during tree removal and top dress all newly installed material with Pine Bark mulch. The above mentioned includes the installation of the following.

QTY	UoM/Size	Material/Description	Unit Price	Total
6.00	EACH	Ribbon Palms 16' oa. ht. Installed	\$971.43	\$5,828.57
3.00	EACH	Existing Stumps Removed and Disposed of	\$357.14	\$1,071.43

For internal use only

SO# 6348988  
JOB# 342303107  
Service Line 130

**Total Price** \$6,900.00

**THIS IS NOT AN INVOICE**

This proposal is valid for 60 days unless otherwise approved by BrightView Landscape Services  
7001 Benjamin Rd, Tampa, FL 33634 ph. (813) 243-5399 fax (813) 243-5414



## TERMS & CONDITIONS

1. **The Contractor shall recognize and perform in accordance with written terms, written specifications and drawings only, contained or referred to herein. All materials shall conform to bid specifications.**
2. **Work Force:** Contractor shall designate a qualified representative with experience in landscape maintenance/construction upgrades or when applicable in tree management. The workforce shall be competent and qualified, and shall be legally authorized to work in the U.S.
3. **License and Permits:** Contractor shall maintain a Landscape Contractor's license, if required by State or local law, and will comply with all other license and permit requirements of the City, State and Federal Governments, as well as all other requirements of law.
4. **Taxes:** Contractor agrees to pay all applicable taxes, including sales tax where applicable on material supplied.
5. **Insurance:** Contractor agrees to provide General Liability Insurance, Automotive Liability Insurance, Worker's Compensation Insurance, and any other insurance required by law or Client/Owner, as specified in writing prior to commencement of work. If not specified, Contractor will furnish insurance with \$1,000,000 limit of liability.
6. **Liability:** Contractor shall indemnify the Client/Owner and its agents and employees from and against any third party liabilities that arise out of Contractor's work to the extent such liabilities are adjudicated to have been caused by Contractor's negligence or willful misconduct. Contractor shall not be liable for any damage that occurs from Acts of God are defined as those caused by windstorm, hail, fire, flood, earthquake, hurricane and freezing, etc. Under these circumstances, Contractor shall have the right to renegotiate the terms and prices of this agreement within sixty (60) days. Any illegal trespass, claims and/or damages resulting from work requested that is not on property owned by Client/Owner or not under Client/Owner management and control shall be the sole responsibility of the Client/Owner.
7. **Subcontractors:** Contractor reserves the right to hire qualified subcontractors to perform specialized functions or work requiring specialized equipment.
8. **Additional Services:** Any additional work not shown in the above specifications involving extra costs will be executed only upon signed written orders, and will become an extra charge over and above the estimate.
9. **Access to Jobsite:** Client/Owner shall provide all utilities to perform the work. Client/Owner shall furnish access to all parts of jobsite where Contractor is to perform work as required by the Contract or other functions related thereto, during normal business hours and other reasonable periods of time. Contractor will perform the work as reasonably practical after the owner makes the site available for performance of the work.
10. **Invoicing:** Client/Owner shall make payment to Contractor within fifteen (15) days upon receipt of invoice. In the event the schedule for the completion of the work shall require more than thirty (30) days, a progress bill will be presented by month end and shall be paid within fifteen (15) days upon receipt of invoice.
11. **Termination:** This Work Order may be terminated by the either party with or without cause, upon seven (7) work days advance written notice. Client/Owner will be required to pay for all materials purchased and work completed to the date of termination and reasonable charges incurred in demobilizing.
12. **Assignment:** The Owner/Client and the Contractor respectively, bind themselves, their partners, successors, assignees and legal representative to the other party with respect to all covenants of this Agreement. Neither the Owner/Client nor the Contractor shall assign or transfer any interest in this Agreement without the written consent of the other provided, however, that consent shall not be required to assign this Agreement to any company which controls, is controlled by, or is under common control with Contractor or in connection with assignment to an affiliate or pursuant to a merger, sale of all or substantially all of its assets or equity securities, consolidation, change of control or corporate reorganization.
13. **Disclaimer:** This proposal was estimated and priced based upon a site visit and visual inspection from ground level using ordinary means, at or about the time this proposal was prepared. The price quoted in this proposal for the work described, is the result of that ground level visual inspection and therefore our company will not be liable for any additional costs or damages for additional work not described herein, or liable for any incidents/accidents resulting from conditions, that were not ascertainable by said ground level visual inspection by ordinary means at the time said inspection was performed. Contractor cannot be held responsible for unknown or otherwise hidden defects. Any corrective work proposed herein cannot guarantee exact results. Professional engineering, architectural, and/or landscape design services ("Design Services") are not included in this Agreement and shall not be provided by the Contractor. Any design defects in the Contract Documents are the sole responsibility of the Owner. If the Client/Owner must engage a licensed engineer, architect and/or landscape design professional, any costs concerning these Design Services are to be paid by the Client/Owner directly to the designer involved.

14. **Cancellation:** Notice of Cancellation of work must be received in writing before the crew is dispatched to their location or Client/Owner will be liable for a minimum travel charge of \$150.00 and billed to Client/Owner.

The following sections shall apply where Contractor provides Customer with tree care services:

15. **Tree & Stump Removal:** Trees removed will be cut as close to the ground as possible based on conditions to or next to the bottom of the tree trunk. Additional charges will be levied for unseen hazards such as, but not limited to concrete brick filled trunks, metal rods, etc. If requested mechanical grinding of visible tree stump will be done to a defined width and depth below ground level at an additional charge to the Client/Owner. Defined backfill and landscape material may be specified. Client/Owner shall be responsible for contacting Underground Service Alert to locate underground utility lines prior to start of work. Contractor is not responsible damage done to underground utilities such as but not limited to, cables, wires, pipes, and irrigation parts. Contractor will repair damaged irrigation lines at the Client/Owner's expense.
16. **Waiver of Liability:** Requests for crown thinning in excess of twenty-five percent (25%) or work not in accordance with ISA (International Society of Arboricultural) standards will require a signed waiver of liability.

### Acceptance of this Contract

Contractor is authorized to perform the work stated on the face of this Contract. Payment will be 100% due at time of billing. If payment has not been received by BrightView within fifteen (15) days after billing, BrightView shall be entitled to all costs of collection, including reasonable attorneys' fees and it shall be relieved of any obligation to continue performance under this or any other Contract with Client/Owner. Interest at a per annum rate of 1.5% per month (18% per year), or the highest rate permitted by law, may be charged on unpaid balance 30 days after billing.

NOTICE: FAILURE TO MAKE PAYMENT WHEN DUE FOR COMPLETED WORK ON CONSTRUCTION JOBS, MAY RESULT IN A MECHANIC'S LIEN ON THE TITLE TO YOUR PROPERTY

### Customer

#### Property Manager

Signature	Title
<b>Brian Howell</b>	<b>February 07, 2017</b>
Printed Name	Date

### BrightView Landscape Services

#### Account Manager

Signature	Title
<b>John E. Wegner</b>	<b>February 07, 2017</b>
Printed Name	Date

<b>Job #:</b>	<b>342303107</b>	<b>Proposed Price:</b>	<b>\$6,900.00</b>
<b>SO #</b>	<b>6348988</b>		



PPCDD Mandolin

Legend

Countryway Blvd

30

Google earth

© 2016 Google

90 ft



## Proposal for Extra Work at Park Place CDD Mandolin

Property Name	Park Place CDD Mandolin	Contact	Brian Howell
Property Address	11740 Casa Lago Ln Tampa, FL 33618	To	Park Place CDD Mandolin
		Billing Address	5680 W. Cypress St., Suite A Tampa, FL 33607
Project Name	Property Entrance Signage Area		
Project Description	Landscape Enhancement		

### Scope of Work

Provide tree care enhancement in area as indicated on attached aerial photo by removing and disposing of (6) large Washingtonia palms around sign. 3 tree's currently behind sign will be flush cut (Due to being located within a planter to alleviate chance of damaging wall during removal) and install Pine Bark mulch over stumps. 3 tree's on North corner of sign will be cut down and stumps left for easier removal (Price Included on AEW # 6348988). The above mentioned includes the installation of the following.

QTY	UoM/Size	Material/Description
6.00	EACH	Existing Washingtonia Palms Removed and Flush Cut

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SO# 6348974  
JOB# 342303107  
Service Line 130

**Total Price** \$3,600.00

**THIS IS NOT AN INVOICE**

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7001 Benjamin Rd, Tampa, FL 33634 ph. (813) 243-5399 fax (813) 243-5414



## TERMS & CONDITIONS

1. The Contractor shall recognize and perform in accordance with written terms, written specifications and drawings only, contained or referred to herein. All materials shall conform to bid specifications.
2. **Work Force:** Contractor shall designate a qualified representative with experience in landscape maintenance/construction upgrades or when applicable in tree management. The workforce shall be competent and qualified, and shall be legally authorized to work in the U.S.
3. **License and Permits:** Contractor shall maintain a Landscape Contractor's license, if required by State or local law, and will comply with all other license and permit requirements of the City, State and Federal Governments, as well as all other requirements of law.
4. **Taxes:** Contractor agrees to pay all applicable taxes, including sales tax where applicable on material supplied.
5. **Insurance:** Contractor agrees to provide General Liability Insurance, Automotive Liability Insurance, Worker's Compensation Insurance, and any other insurance required by law or Client/Owner, as specified in writing prior to commencement of work. If not specified, Contractor will furnish insurance with \$1,000,000 limit of liability.
6. **Liability:** Contractor shall indemnify the Client/Owner and its agents and employees from and against any third party liabilities that arise out of Contractor's work to the extent such liabilities are adjudicated to have been caused by Contractor's negligence or willful misconduct. Contractor shall not be liable for any damage that occurs from Acts of God as defined as those caused by windstorm, hail, fire, flood, earthquake, hurricane and freezing, etc. Under these circumstances, Contractor shall have the right to renegotiate the terms and prices of this agreement within sixty (60) days. Any illegal trespass, claims and/or damages resulting from work requested that is not on property owned by Client/Owner or not under Client/Owner management and control shall be the sole responsibility of the Client/Owner.
7. **Subcontractors:** Contractor reserves the right to hire qualified subcontractors to perform specialized functions or work requiring specialized equipment.
8. **Additional Services:** Any additional work not shown in the above specifications involving extra costs will be executed only upon signed written orders, and will become an extra charge over and above the estimate.
9. **Access to Jobsite:** Client/Owner shall provide all utilities to perform the work. Client/Owner shall furnish access to all parts of jobsite where Contractor is to perform work as required by the Contract or other functions related thereto, during normal business hours and other reasonable periods of time. Contractor will perform the work as reasonably practical after the owner makes the site available for performance of the work.
10. **Invoicing:** Client/Owner shall make payment to Contractor within fifteen (15) days upon receipt of invoice. In the event the schedule for the completion of the work shall require more than thirty (30) days, a progress bill will be presented by month end and shall be paid within fifteen (15) days upon receipt of invoice.
11. **Termination:** This Work Order may be terminated by the either party with or without cause, upon seven (7) work days advance written notice. Client/Owner will be required to pay for all materials purchased and work completed to the date of termination and reasonable charges incurred in demobilizing.
12. **Assignment:** The Owner/Client and the Contractor respectively, bind themselves, their partners, successors, assignees and legal representative to the other party with respect to all covenants of this Agreement. Neither the Owner/Client nor the Contractor shall assign or transfer any interest in this Agreement without the written consent of the other provided, however, that consent shall not be required to assign this Agreement to any company which controls, is controlled by, or is under common control with Contractor or in connection with assignment to an affiliate or pursuant to a merger, sale of all or substantially all of its assets or equity securities, consolidation, change of control or corporate reorganization.
13. **Disclaimer:** This proposal was estimated and priced based upon a site visit and visual inspection from ground level using ordinary means, at or about the time this proposal was prepared. The price quoted in this proposal for the work described, is the result of that ground level visual inspection and therefore our company will not be liable for any additional costs or damages for additional work not described herein, or liable for any incidents/accidents resulting from conditions, that were not ascertainable by said ground level visual inspection by ordinary means at the time said inspection was performed. Contractor cannot be held responsible for unknown or otherwise hidden defects. Any corrective work proposed herein cannot guarantee exact results. Professional engineering, architectural, and/or landscape design services ("Design Services") are not included in this Agreement and shall not be provided by the Contractor. Any design defects in the Contract Documents are the sole responsibility of the Owner. If the Client/Owner must engage a licensed engineer, architect and/or landscape design professional, any costs concerning these Design Services are to be paid by the Client/Owner directly to the designer involved.

14. **Cancellation:** Notice of Cancellation of work must be received in writing before the crew is dispatched to their location or Client/Owner will be liable for a minimum travel charge of \$150.00 and billed to Client/Owner.

The following sections shall apply where Contractor provides Customer with tree care services:

15. **Tree & Stump Removal:** Trees removed will be cut as close to the ground as possible based on conditions to or next to the bottom of the tree trunk. Additional charges will be levied for unseen hazards such as, but not limited to concrete brick filled trunks, metal rods, etc. If requested mechanical grinding of visible tree stump will be done to a defined width and depth below ground level at an additional charge to the Client/Owner. Defined backfill and landscape material may be specified. Client/Owner shall be responsible for contacting Underground Service Alert to locate underground utility lines prior to start of work. Contractor is not responsible damage done to underground utilities such as but not limited to, cables, wires, pipes, and irrigation parts. Contractor will repair damaged irrigation lines at the Client/Owner's expense.
16. **Waiver of Liability:** Requests for crown thinning in excess of twenty-five percent (25%) or work not in accordance with ISA (International Society of Arboricultural) standards will require a signed waiver of liability.

### Acceptance of this Contract

Contractor is authorized to perform the work stated on the face of this Contract. Payment will be 100% due at time of billing. If payment has not been received by BrightView within fifteen (15) days after billing, BrightView shall be entitled to all costs of collection, including reasonable attorneys' fees and it shall be relieved of any obligation to continue performance under this or any other Contract with Client/Owner. Interest at a per annum rate of 1.5% per month (18% per year), or the highest rate permitted by law, may be charged on unpaid balance 30 days after billing.

NOTICE: FAILURE TO MAKE PAYMENT WHEN DUE FOR COMPLETED WORK ON CONSTRUCTION JOBS, MAY RESULT IN A MECHANIC'S LIEN ON THE TITLE TO YOUR PROPERTY

### Customer

<b>Property Manager</b>	
Signature	Title
<b>Brian Howell</b>	<b>February 07, 2017</b>
Printed Name	Date
<b>BrightView Landscape Services</b>	
<b>Account Manager</b>	
Signature	Title
<b>John E. Wegner</b>	<b>February 07, 2017</b>
Printed Name	Date

<b>Job #:</b>	<b>342303107</b>	<b>Proposed Price: \$3,600.00</b>
<b>SO #</b>	<b>6348974</b>	



Legend

PPCDD Mandolin

Countryway Blvd

33

Google earth

© 2016 Google

90 ft

N



## Proposal for Extra Work at Park Place - Racetrack Road

Property Name	Park Place - Racetrack Road	Contact	Brian Howell
Property Address	11740 Casa Lago Ln Tampa, FL 33618	To	Park Place CDD-Highland Park
		Billing Address	2005 Pan Am Cir Ste 120 Tampa, FL 33607
Project Name	Fill in Bare Area's within Existing Hedge Row along Wall		
Project Description	Landscape Enhancement		

### Scope of Work

Provide landscape enhancement in area as indicated on attached aerial photo by removing and disposing of existing / declining Viburnum Suspensum hedge along existing brick wall, re grade area, install new Viburnum Suspensum (SEE SIZE OPTION PRICING BELOW) and top dress area with Pine Bark mulch. The above mentioned includes the installation of the following.

QTY	UoM/Size	Material/Description	Unit Price	Total
<b>Replace with 3 Gallon Material</b>			<b>Subtotal</b>	<b>\$5,152.75</b>
1.00	LUMP SUM	Enhancement Laborer, removal and disposal of existing / unwanted hedge row	\$350.00	\$350.00
191.00	EACH	Viburnum odoratisimum - Sweet Viburnum - 3 gal.	\$14.29	\$2,728.47
44.00	CUBIC YARD	Pine Bark Mulch Installed	\$47.14	\$2,074.28
<b>Replace with 7 Gallon Material</b>			<b>Subtotal</b>	<b>\$12,124.86</b>
1.00	LUMP SUM	Enhancement Laborer, removal and disposal of existing / unwanted hedge row	\$350.00	\$350.00
191.00	EACH	Viburnum odoratisimum - Sweet Viburnum - 7 gal.	\$50.79	\$9,700.58
44.00	CUBIC YARD	Pine Bark Mulch Installed	\$47.14	\$2,074.28

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SO# 6348906  
JOB# 342303106  
Service Line 130

THIS IS NOT AN INVOICE

This proposal is valid for 60 days unless otherwise approved by BrightView Landscape Services  
7001 Benjamin Rd, Tampa, FL 33634 ph. (813) 243-5399 fax (813) 243-5414

Total Price *SEE OPTIONS ABOVE*



## TERMS & CONDITIONS

1. The Contractor shall recognize and perform in accordance with written terms, written specifications and drawings only, contained or referred to herein. All materials shall conform to bid specifications.
2. **Work Force:** Contractor shall designate a qualified representative with experience in landscape maintenance/construction upgrades or when applicable in tree management. The workforce shall be competent and qualified, and shall be legally authorized to work in the U.S.
3. **License and Permits:** Contractor shall maintain a Landscape Contractor's license, if required by State or local law, and will comply with all other license and permit requirements of the City, State and Federal Governments, as well as all other requirements of law.
4. **Taxes:** Contractor agrees to pay all applicable taxes, including sales tax where applicable on material supplied.
5. **Insurance:** Contractor agrees to provide General Liability Insurance, Automotive Liability Insurance, Worker's Compensation Insurance, and any other insurance required by law or Client/Owner, as specified in writing prior to commencement of work. If not specified, Contractor will furnish insurance with \$1,000,000 limit of liability.
6. **Liability:** Contractor shall indemnify the Client/Owner and its agents and employees from and against any third party liabilities that arise out of Contractor's work to the extent such liabilities are adjudicated to have been caused by Contractor's negligence or willful misconduct. Contractor shall not be liable for any damage that occurs from Acts of God are defined as those caused by windstorm, hail, fire, flood, earthquake, hurricane and freezing, etc. Under these circumstances, Contractor shall have the right to renegotiate the terms and prices of this agreement within sixty (60) days. Any illegal trespass, claims and/or damages resulting from work requested that is not on property owned by Client/Owner or not under Client/Owner management and control shall be the sole responsibility of the Client/Owner.
7. **Subcontractors:** Contractor reserves the right to hire qualified subcontractors to perform specialized functions or work requiring specialized equipment.
8. **Additional Services:** Any additional work not shown in the above specifications involving extra costs will be executed only upon signed written orders, and will become an extra charge over and above the estimate.
9. **Access to Jobsite:** Client/Owner shall provide all utilities to perform the work. Client/Owner shall furnish access to all parts of jobsite where Contractor is to perform work as required by the Contract or other functions related thereto, during normal business hours and other reasonable periods of time. Contractor will perform the work as reasonably practical after the owner makes the site available for performance of the work.
10. **Invoicing:** Client/Owner shall make payment to Contractor within fifteen (15) days upon receipt of invoice. In the event the schedule for the completion of the work shall require more than thirty (30) days, a progress bill will be presented by month end and shall be paid within fifteen (15) days upon receipt of invoice.
11. **Termination:** This Work Order may be terminated by the either party with or without cause, upon seven (7) work days advance written notice. Client/Owner will be required to pay for all materials purchased and work completed to the date of termination and reasonable charges incurred in demobilizing.
12. **Assignment:** The Owner/Client and the Contractor respectively, bind themselves, their partners, successors, assignees and legal representative to the other party with respect to all covenants of this Agreement. Neither the Owner/Client nor the Contractor shall assign or transfer any interest in this Agreement without the written consent of the other provided, however, that consent shall not be required to assign this Agreement to any company which controls, is controlled by, or is under common control with Contractor or in connection with assignment to an affiliate or pursuant to a merger, sale of all or substantially all of its assets or equity securities, consolidation, change of control or corporate reorganization.
13. **Disclaimer:** This proposal was estimated and priced based upon a site visit and visual inspection from ground level using ordinary means, at or about the time this proposal was prepared. The price quoted in this proposal for the work described, is the result of that ground level visual inspection and therefore our company will not be liable for any additional costs or damages for additional work not described herein, or liable for any incidents/accidents resulting from conditions, that were not ascertainable by said ground level visual inspection by ordinary means at the time said inspection was performed. Contractor cannot be held responsible for unknown or otherwise hidden defects. Any corrective work proposed herein cannot guarantee exact results. Professional engineering, architectural, and/or landscape design services ("Design Services") are not included in this Agreement and shall not be provided by the Contractor. Any design defects in the Contract Documents are the sole responsibility of the Owner. If the Client/Owner must engage a licensed engineer, architect and/or landscape design professional, any costs concerning these Design Services are to be paid by the Client/Owner directly to the designer involved.
14. **Cancellation:** Notice of Cancellation of work must be received in writing before the crew is dispatched to their location or Client/Owner will be liable for a minimum travel charge of \$150.00 and billed to Client/Owner.

The following sections shall apply where Contractor provides Customer with tree care services:

15. **Tree & Stump Removal:** Trees removed will be cut as close to the ground as possible based on conditions to or next to the bottom of the tree trunk. Additional charges will be levied for unseen hazards such as, but not limited to concrete brick filled trunks, metal rods, etc. If requested mechanical grinding of visible tree stump will be done to a defined width and depth below ground level at an additional charge to the Client/Owner. Defined backfill and landscape material may be specified. Client/Owner shall be responsible for contacting Underground Service Alert to locate underground utility lines prior to start of work. Contractor is not responsible damage done to underground utilities such as but not limited to, cables, wires, pipes, and irrigation parts. Contractor will repair damaged irrigation lines at the Client/Owner's expense.
16. **Waiver of Liability:** Requests for crown thinning in excess of twenty-five percent (25%) or work not in accordance with ISA (International Society of Arboricultural) standards will require a signed waiver of liability.

### Acceptance of this Contract

Contractor is authorized to perform the work stated on the face of this Contract. Payment will be 100% due at time of billing. If payment has not been received by BrightView within fifteen (15) days after billing, BrightView shall be entitled to all costs of collection, including reasonable attorneys' fees and it shall be relieved of any obligation to continue performance under this or any other Contract with Client/Owner. Interest at a per annum rate of 1.5% per month (18% per year), or the highest rate permitted by law, may be charged on unpaid balance 30 days after billing.

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### Customer

#### Property Manager

Signature	Title
Brian Howell	February 07, 2017
Printed Name	Date

### BrightView Landscape Services

#### Account Manager

Signature	Title
John E. Wegner	February 07, 2017
Printed Name	Date

Job #: 342303106

SO # 6348906

Proposed Price: SEE OPTIONS ABOVE



\* HIGHLAND PARK - RACE TRACK ROAD 2/7/17



Google earth

© 2016 Google

Google earth

feet  
meters

1000  
300

PROPOSED WORK AREA



## Proposal for Extra Work at Park Place - Racetrack Road

Property Name	Park Place - Racetrack Road	Contact	Brian Howell
Property Address	11740 Casa Lago Ln Tampa, FL 33618	To	Park Place CDD-Highland Park
		Billing Address	2005 Pan Am Cir Ste 120 Tampa, FL 33607
Project Name	Replace Existing Hedge Row along Wall		
Project Description	Landscape Enhancement		

### Scope of Work

Provide landscape enhancement in area as indicated on attached aerial photo by removing and disposing of existing / unwanted Viburnum Suspensum hedge along existing brick wall, re grade area, install Viburnum Odoratissimum (SEE SIZE OPTION PRICING BELOW) and top dress area with Pine Bark mulch. The above mentioned includes the installation of the following.

QTY	UoM/Size	Material/Description	Unit Price	Total
Replace with 3 Gallon Material			Subtotal	\$12,288.32
1.00	LUMP SUM	Enhancement Laborer, removal and disposal of existing / unwanted hedge row	\$3,500.00	\$3,500.00
470.00	EACH	Viburnum odoratisimum - Sweet Viburnum - 3 gal.	\$14.29	\$6,714.04
44.00	CUBIC YARD	Pine Bark Mulch Installed	\$47.14	\$2,074.28
Replace with 7 Gallon Material			Subtotal	\$22,588.39
1.00	LUMP SUM	Enhancement Laborer, removal and disposal of existing / unwanted hedge row	\$3,500.00	\$3,500.00
335.00	EACH	Viburnum odoratisimum - Sweet Viburnum - 7 gal.	\$50.79	\$17,014.11
44.00	CUBIC YARD	Pine Bark Mulch Installed	\$47.14	\$2,074.28

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SO# 6348899  
JOB# 342303106  
Service Line 130

Total Price *SEE OPTIONS ABOVE*

THIS IS NOT AN INVOICE

This proposal is valid for 60 days unless otherwise approved by BrightView Landscape Services  
7001 Benjamin Rd, Tampa, FL 33634 ph. (813) 243-5399 fax (813) 243-5414

## TERMS & CONDITIONS

1. The Contractor shall recognize and perform in accordance with written terms, written specifications and drawings only, contained or referred to herein. All materials shall conform to bid specifications.
2. **Work Force:** Contractor shall designate a qualified representative with experience in landscape maintenance/construction upgrades or when applicable in tree management. The workforce shall be competent and qualified, and shall be legally authorized to work in the U.S.
3. **License and Permits:** Contractor shall maintain a Landscape Contractor's license, if required by State or local law, and will comply with all other license and permit requirements of the City, State and Federal Governments, as well as all other requirements of law.
4. **Taxes:** Contractor agrees to pay all applicable taxes, including sales tax where applicable on material supplied.
5. **Insurance:** Contractor agrees to provide General Liability Insurance, Automotive Liability Insurance, Worker's Compensation Insurance, and any other insurance required by law or Client/ Owner, as specified in writing prior to commencement of work. If not specified, Contractor will furnish insurance with \$1,000,000 limit of liability.
6. **Liability:** Contractor shall indemnify the Client/Owner and its agents and employees from and against any third party liabilities that arise out of Contractor's work to the extent such liabilities are adjudicated to have been caused by Contractor's negligence or willful misconduct. Contractor shall not be liable for any damage that occurs from Acts of God are defined as those caused by windstorm, hail, fire, flood, earthquake, hurricane and freezing, etc. Under these circumstances, Contractor shall have the right to renegotiate the terms and prices of this agreement within sixty (60) days. Any illegal trespass, claims and/or damages resulting from work requested that is not on property owned by Client/Owner or not under Client/Owner management and control shall be the sole responsibility of the Client/Owner.
7. **Subcontractors:** Contractor reserves the right to hire qualified subcontractors to perform specialized functions or work requiring specialized equipment.
8. **Additional Services:** Any additional work not shown in the above specifications involving extra costs will be executed only upon signed written orders, and will become an extra charge over and above the estimate.
9. **Access to Jobsite:** Client/Owner shall provide all utilities to perform the work. Client/Owner shall furnish access to all parts of jobsite where Contractor is to perform work as required by the Contract or other functions related thereto, during normal business hours and other reasonable periods of time. Contractor will perform the work as reasonably practical after the owner makes the site available for performance of the work.
10. **Invoicing:** Client/Owner shall make payment to Contractor within fifteen (15) days upon receipt of invoice. In the event the schedule for the completion of the work shall require more than thirty (30) days, a progress bill will be presented by month end and shall be paid within fifteen (15) days upon receipt of invoice.
11. **Termination:** This Work Order may be terminated by the either party with or without cause, upon seven (7) work days advance written notice. Client/Owner will be required to pay for all materials purchased and work completed to the date of termination and reasonable charges incurred in demobilizing.
12. **Assignment:** The Owner/Client and the Contractor respectively, bind themselves, their partners, successors, assignees and legal representative to the other party with respect to all covenants of this Agreement. Neither the Owner/Client nor the Contractor shall assign or transfer any interest in this Agreement without the written consent of the other provided, however, that consent shall not be required to assign this Agreement to any company which controls, is controlled by, or is under common control with Contractor or in connection with assignment to an affiliate or pursuant to a merger, sale of all or substantially all of its assets or equity securities, consolidation, change of control or corporate reorganization.
13. **Disclaimer:** This proposal was estimated and priced based upon a site visit and visual inspection from ground level using ordinary means, at or about the time this proposal was prepared. The price quoted in this proposal for the work described, is the result of that ground level visual inspection and therefore our company will not be liable for any additional costs or damages for additional work not described herein, or liable for any incidents/accidents resulting from conditions, that were not ascertainable by said ground level visual inspection by ordinary means at the time said inspection was performed. Contractor cannot be held responsible for unknown or otherwise hidden defects. Any corrective work proposed herein cannot guarantee exact results. Professional engineering, architectural, and/or landscape design services ("Design Services") are not included in this Agreement and shall not be provided by the Contractor. Any design defects in the Contract Documents are the sole responsibility of the Owner. If the Client/Owner must engage a licensed engineer, architect and/or landscape design professional, any costs concerning these Design Services are to be paid by the Client/Owner directly to the designer involved.

14. **Cancellation:** Notice of Cancellation of work must be received in writing before the crew is dispatched to their location or Client/Owner will be liable for a minimum travel charge of \$150.00 and billed to Client/Owner.

The following sections shall apply where Contractor provides Customer with tree care services:

15. **Tree & Stump Removal:** Trees removed will be cut as close to the ground as possible based on conditions to or next to the bottom of the tree trunk. Additional charges will be levied for unseen hazards such as, but not limited to concrete brick filled trunks, metal rods, etc. If requested mechanical grinding of visible tree stump will be done to a defined width and depth below ground level at an additional charge to the Client/Owner. Defined backfill and landscape material may be specified. Client/Owner shall be responsible for contacting Underground Service Alert to locate underground utility lines prior to start of work. Contractor is not responsible damage done to underground utilities such as but not limited to, cables, wires, pipes, and irrigation parts. Contractor will repair damaged irrigation lines at the Client/Owner's expense.
16. **Waiver of Liability:** Requests for crown thinning in excess of twenty-five percent (25%) or work not in accordance with ISA (International Society of Arboricultural) standards will require a signed waiver of liability.

### Acceptance of this Contract

Contractor is authorized to perform the work stated on the face of this Contract. Payment will be 100% due at time of billing. If payment has not been received by BrightView within fifteen (15) days after billing, BrightView shall be entitled to all costs of collection, including reasonable attorneys' fees and it shall be relieved of any obligation to continue performance under this or any other Contract with Client/Owner. Interest at a per annum rate of 1.5% per month (18% per year), or the highest rate permitted by law, may be charged on unpaid balance 30 days after billing.

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### Customer

#### Property Manager

Signature	Title
Brian Howell	February 07, 2017
Printed Name	Date

### BrightView Landscape Services

#### Account Manager

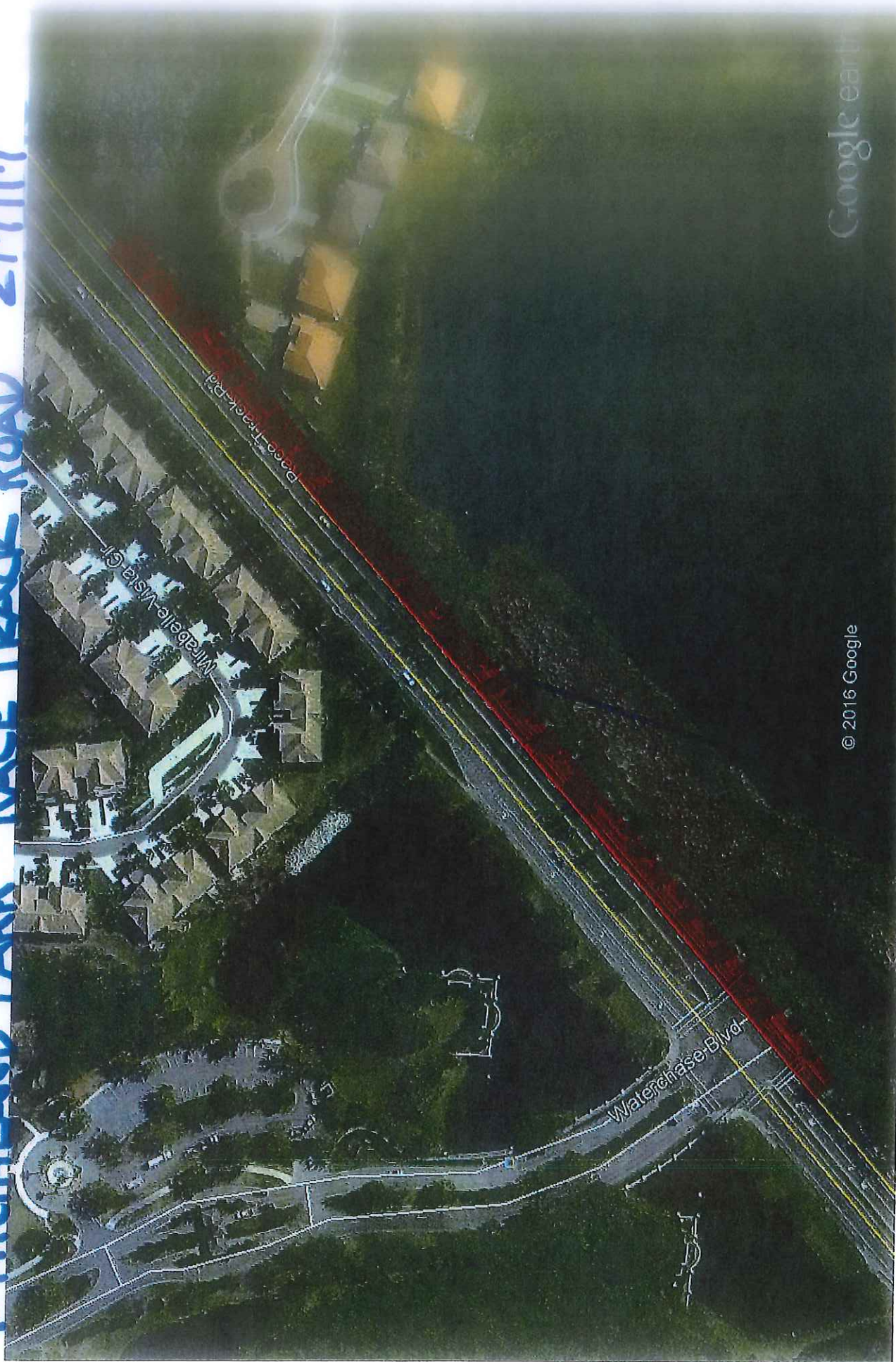
Signature	Title
John E. Wegner	February 07, 2017
Printed Name	Date

Job #: 342303106  
SO # 6348899

Proposed Price: SEE OPTIONS  
ABOVE



# \*HIGHLAND PARK - RACE TRACK ROAD 2/7/17



Google earth

© 2016 Google

Google earth

feet  
meters

1000  
300

PROPOSED WORK AREA

## Proposal for Extra Work at Park Place - Racetrack Road

Property Name	Park Place - Racetrack Road	Contact	Brian Howell
Property Address	11740 Casa Lago Ln Tampa , FL 33618	To	Park Place CDD-Highland Park
		Billing Address	2005 Pan Am Cir Ste 120 Tampa , FL 33607
Project Name	Installation of Sword Fern in Heavily Shaded Area along Race Track Road		
Project Description	Landscape Enhancement		

### Scope of Work

Provide landscape enhancement in area as indicated on attached aerial photo by removing and disposing of existing / declining turf area, re grade area, install Sword Fern and top dress area with Pine Bark mulch. The above mentioned includes the installation of the following.

QTY	UoM/Size	Material/Description	Unit Price	Total
1.00	LUMP SUM	Enhancement Laborer	\$350.00	\$350.00
525.00	EACH	Sword Fern 3 Gallon	\$14.29	\$7,499.73
30.00	CUBIC YARD	Pine Bark Mulch Installed	\$47.14	\$1,414.28

For internal use only

SO# 6348921  
JOB# 342303106  
Service Line 130

**Total Price** \$9,264.01

**THIS IS NOT AN INVOICE**

This proposal is valid for 60 days unless otherwise approved by BrightView Landscape Services  
7001 Benjamin Rd, Tampa, FL 33634 ph. (813) 243-5399 fax (813) 243-5414



## TERMS & CONDITIONS

1. The Contractor shall recognize and perform in accordance with written terms, written specifications and drawings only, contained or referred to herein. All materials shall conform to bid specifications.
2. **Work Force:** Contractor shall designate a qualified representative with experience in landscape maintenance/construction upgrades or when applicable in tree management. The workforce shall be competent and qualified, and shall be legally authorized to work in the U.S.
3. **License and Permits:** Contractor shall maintain a Landscape Contractor's license, if required by State or local law, and will comply with all other license and permit requirements of the City, State and Federal Governments, as well as all other requirements of law.
4. **Taxes:** Contractor agrees to pay all applicable taxes, including sales tax where applicable on material supplied.
5. **Insurance:** Contractor agrees to provide General Liability Insurance, Automotive Liability Insurance, Worker's Compensation Insurance, and any other insurance required by law or Client/Owner, as specified in writing prior to commencement of work. If not specified, Contractor will furnish insurance with \$1,000,000 limit of liability.
6. **Liability:** Contractor shall indemnify the Client/Owner and its agents and employees from and against any third party liabilities that arise out of Contractor's work to the extent such liabilities are adjudicated to have been caused by Contractor's negligence or willful misconduct. Contractor shall not be liable for any damage that occurs from Acts of God are defined as those caused by windstorm, hail, fire, flood, earthquake, hurricane and freezing, etc. Under these circumstances, Contractor shall have the right to renegotiate the terms and prices of this agreement within sixty (60) days. Any illegal trespass, claims and/or damages resulting from work requested that is not on property owned by Client/Owner or not under Client/Owner management and control shall be the sole responsibility of the Client/Owner.
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### Acceptance of this Contract

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### Customer

#### Property Manager

Signature	Title
<b>Brian Howell</b>	<b>February 07, 2017</b>
Printed Name	Date

### BrightView Landscape Services

#### Account Manager

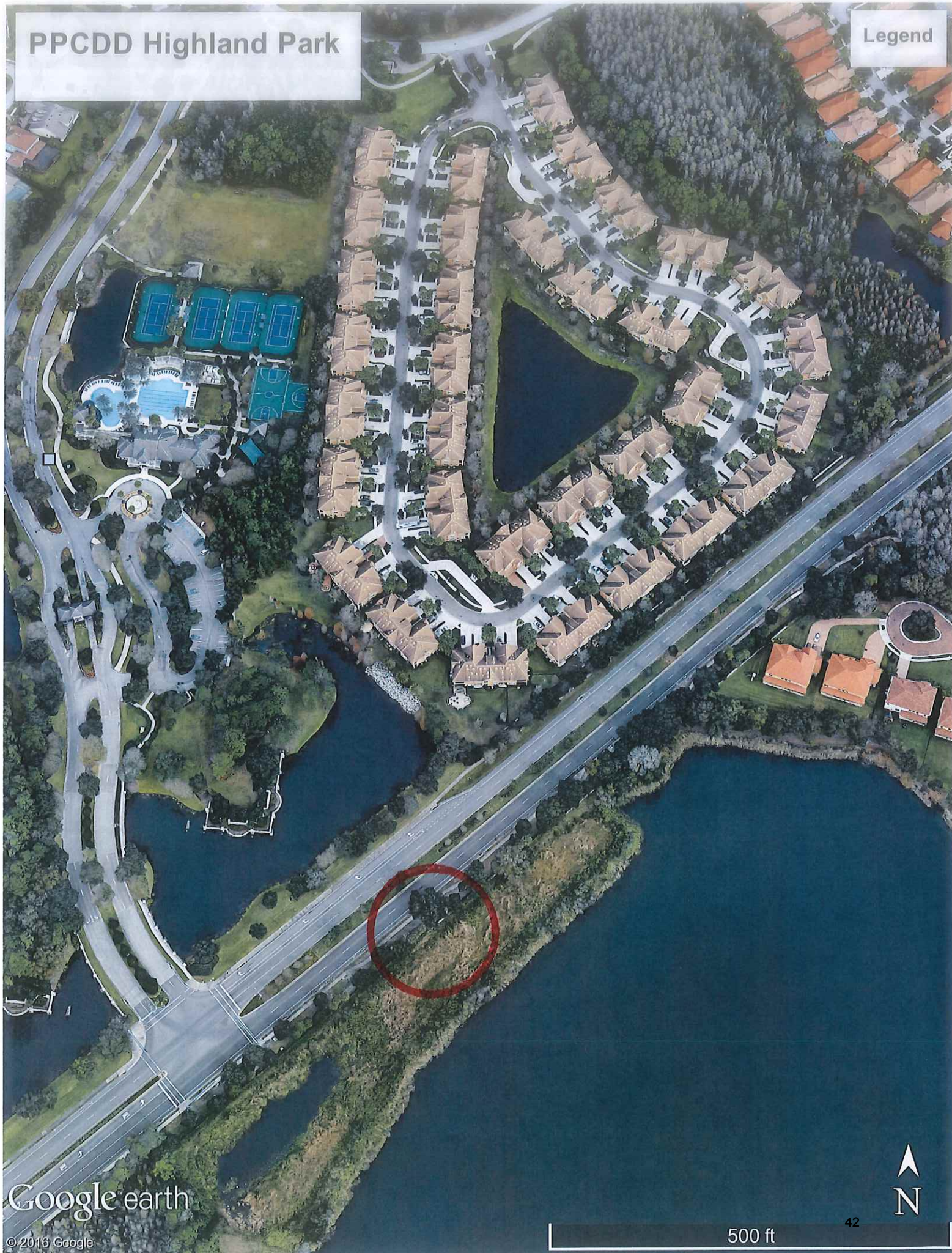
Signature	Title
<b>John E. Wegner</b>	<b>February 07, 2017</b>
Printed Name	Date

<b>Job #:</b>	<b>342303106</b>	<b>Proposed Price:</b>	<b>\$9,264.01</b>
<b>SO #</b>	<b>6348921</b>		



# PPCDD Highland Park

Legend



Google earth

© 2016 Google

500 ft

42





## Proposal for Extra Work at Park Place - Racetrack Road

Property Name	Park Place - Racetrack Road	Contact	Brian Howell
Property Address	11740 Casa Lago Ln Tampa , FL 33618	To	Park Place CDD-Highland Park
		Billing Address	2005 Pan Am Cir Ste 120 Tampa , FL 33607
Project Name	New Floratam Sod Installtion		
Project Description	Landscape Enhancement		

### Scope of Work

Provide landscape enhancement in area as indicated on attached aerial photo from the West side of Lake Dagny Court (Outside fence along Race Track Road) to approximately 50' past traffic light at Waterchase entrance. Enhancement to include the removal and disposal of existing / unwanted turf, re grade area and install new Floratam sod. Within the same area of work, price also includes the installation of clean fill dirt to bring existing low lying area to match existing elevation in adjacent area's. The above mentioned includes the installation of the following.

QTY	UoM/Size	Material/Description	Unit Price	Total
35,100.00	SQUARE FEET	Floratam Sod	\$.80	\$27,978.21
20.00	CUBIC YARD	Bulk Clean Fill Dirt (Del. Dump Truck 18 CY) - Amendment Installed	\$60.00	\$1,200.00

For internal use only

SO# 6348887  
JOB# 342303106  
Service Line 130

**Total Price** \$29,178.21

#### THIS IS NOT AN INVOICE

This proposal is valid for 60 days unless otherwise approved by BrightView Landscape Services  
7001 Benjamin Rd, Tampa, FL 33634 ph. (813) 243-5399 fax (813) 243-5414

## TERMS & CONDITIONS

1. The Contractor shall recognize and perform in accordance with written terms, written specifications and drawings only, contained or referred to herein. All materials shall conform to bid specifications.
2. **Work Force:** Contractor shall designate a qualified representative with experience in landscape maintenance/construction upgrades or when applicable in tree management. The workforce shall be competent and qualified, and shall be legally authorized to work in the U.S.
3. **License and Permits:** Contractor shall maintain a Landscape Contractor's license, if required by State or local law, and will comply with all other license and permit requirements of the City, State and Federal Governments, as well as all other requirements of law.
4. **Taxes:** Contractor agrees to pay all applicable taxes, including sales tax where applicable on material supplied.
5. **Insurance:** Contractor agrees to provide General Liability Insurance, Automotive Liability Insurance, Worker's Compensation Insurance, and any other insurance required by law or Client/Owner, as specified in writing prior to commencement of work. If not specified, Contractor will furnish insurance with \$1,000,000 limit of liability.
6. **Liability:** Contractor shall indemnify the Client/Owner and its agents and employees from and against any third party liabilities that arise out of Contractor's work to the extent such liabilities are adjudicated to have been caused by Contractor's negligence or willful misconduct. Contractor shall not be liable for any damage that occurs from Acts of God are defined as those caused by windstorm, hail, fire, flood, earthquake, hurricane and freezing, etc. Under these circumstances, Contractor shall have the right to renegotiate the terms and prices of this agreement within sixty (60) days. Any illegal trespass, claims and/or damages resulting from work requested that is not on property owned by Client/Owner or not under Client/Owner management and control shall be the sole responsibility of the Client/Owner.
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The following sections shall apply where Contractor provides Customer with tree care services:

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16. **Waiver of Liability:** Requests for crown thinning in excess of twenty-five percent (25%) or work not in accordance with ISA (international Society of Arboricultural) standards will require a signed waiver of liability.

### Acceptance of this Contract

Contractor is authorized to perform the work stated on the face of this Contract. Payment will be 100% due at time of billing. If payment has not been received by BrightView within fifteen (15) days after billing, BrightView shall be entitled to all costs of collection, including reasonable attorneys' fees and it shall be relieved of any obligation to continue performance under this or any other Contract with Client/Owner. Interest at a per annum rate of 1.5% per month (18% per year), or the highest rate permitted by law, may be charged on unpaid balance 30 days after billing.

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### Customer

#### Property Manager

Signature	Title
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Brian Howell	February 07, 2017
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Printed Name	Date
--------------	------

### BrightView Landscape Services

#### Account Manager

Signature	Title
-----------	-------

John E. Wegner	February 07, 2017
----------------	-------------------

Printed Name	Date
--------------	------

Job #:	342303106	Proposed Price: \$29,178.21
SO #	6348887	



## Proposal for Extra Work at Park Place CDD-Highland Park

Property Name	Park Place CDD-Highland Park	Contact	Brian Howell
Property Address	11740 Casa Lago Ln Tampa, FL 33618	To	Park Place CDD-Highland Park
		Billing Address	2005 Pan Am Cir Ste 120 Tampa, FL 33607
Project Name	Calf Path		
Project Description	Landscape Enhancement		

### Scope of Work

Provide landscape enhancement at the front entrance per conversation between Mr. John Wegner and Mr. Brian Howell by removing and disposing of existing / unwanted plant material, re grade area, install plant material / Floratam sod and top dress area with Pine Bark mulch. The above mentioned includes the installation of the following.

QTY	UoM/Size	Material/Description	Unit Price	Total
1.00	LUMP SUM	Enhancement Laborer	\$840.00	\$840.00
54.00	EACH	Viburnum 'Awabuki' 7 Gallon	\$52.93	\$2,858.13
54.00	EACH	Variegated Arboricola 7 Gallon	\$52.93	\$2,858.13
3.00	EACH	Black Magic Ti Plant 7 Gallon	\$86.10	\$258.30
80.00	EACH	Podocarpus 'Dwarf Pringles' 3 Gallon	\$19.93	\$1,594.00
42.00	EACH	Variegated Flax Lily 3 Gallon	\$15.89	\$667.39
640.00	EACH	Seasonal Color 4" (Species T.B.D.)	\$2.24	\$1,435.01
1,000.00	SQUARE FEET	Floratam Sod	\$.86	\$857.10
1.00	CUBIC YARD	Potting Soil	\$94.20	\$94.20
8.00	CUBIC YARD	Pine Bark mulch Installed	\$47.14	\$377.14
1.00	CUBIC YARD	Pine Fine mulch (for Seasonal Color bed)	\$47.14	\$47.14
2.50	PALLET	Medium River Slicks	\$770.40	\$1,926.00

For internal use only

SO# 6349214  
JOB# 342300108  
Service Line 130

**Total Price** \$13,812.54

#### THIS IS NOT AN INVOICE

This proposal is valid for 60 days unless otherwise approved by BrightView Landscape Services  
7001 Benjamin Rd, Tampa, FL 33634 ph. (813) 243-5399 fax (813) 243-5414

## TERMS & CONDITIONS

1. The Contractor shall recognize and perform in accordance with written terms, written specifications and drawings only, contained or referred to herein. All materials shall conform to bid specifications.
2. **Work Force:** Contractor shall designate a qualified representative with experience in landscape maintenance/construction upgrades or when applicable in tree management. The workforce shall be competent and qualified, and shall be legally authorized to work in the U.S.
3. **License and Permits:** Contractor shall maintain a Landscape Contractor's license, if required by State or local law, and will comply with all other license and permit requirements of the City, State and Federal Governments, as well as all other requirements of law.
4. **Taxes:** Contractor agrees to pay all applicable taxes, including sales tax where applicable on material supplied.
5. **Insurance:** Contractor agrees to provide General Liability Insurance, Automotive Liability Insurance, Worker's Compensation Insurance, and any other insurance required by law or Client/Owner, as specified in writing prior to commencement of work. If not specified, Contractor will furnish insurance with \$1,000,000 limit of liability.
6. **Liability:** Contractor shall indemnify the Client/Owner and its agents and employees from and against any third party liabilities that arise out of Contractor's work to the extent such liabilities are adjudicated to have been caused by Contractor's negligence or willful misconduct. Contractor shall not be liable for any damage that occurs from Acts of God are defined as those caused by windstorm, hail, fire, flood, earthquake, hurricane and freezing, etc. Under these circumstances, Contractor shall have the right to renegotiate the terms and prices of this agreement within sixty (60) days. Any illegal trespass, claims and/or damages resulting from work requested that is not on property owned by Client/Owner or not under Client/Owner management and control shall be the sole responsibility of the Client/Owner.
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### Customer

#### Property Manager

Signature	Title
<b>Brian Howell</b>	<b>February 08, 2017</b>
Printed Name	Date

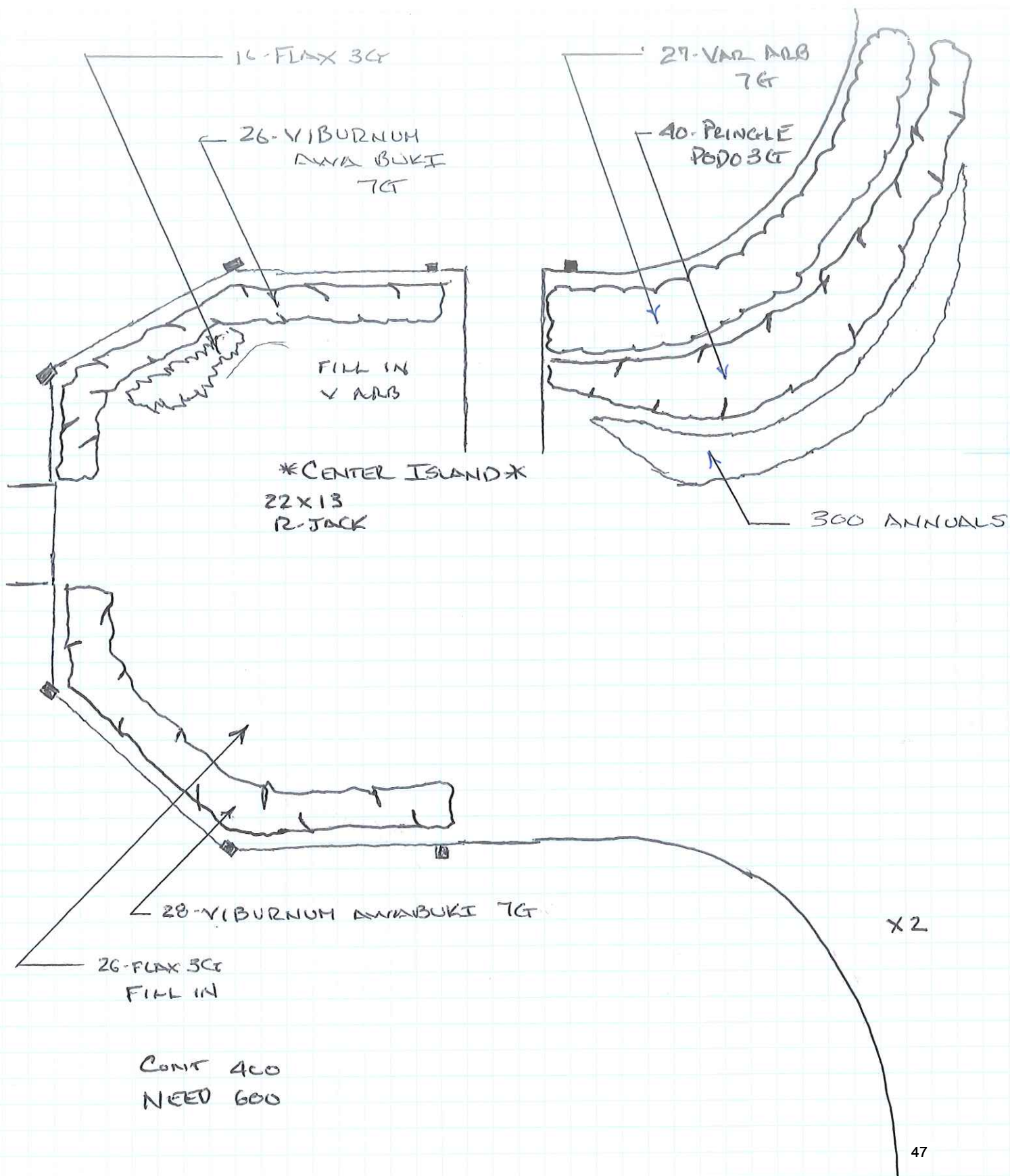
### BrightView Landscape Services

#### Account Manager

Signature	Title
<b>John E. Wegner</b>	<b>February 08, 2017</b>
Printed Name	Date

<b>Job #:</b>	<b>342300108</b>	<b>Proposed Price:</b>	<b>\$13,812.54</b>
<b>SO #</b>	<b>6349214</b>		





# PARK PLACE COMMUNITY DEVELOPMENT DISTRICT

January 18, 2017 Minutes of Regular Meeting

## MINUTES OF REGULAR MEETING

The Regular Meeting of the Board of Supervisors for Park Place Community Development District was held on Monday, January 18, 2017 at 4:00 p.m. at The Lake House, located at 11740 Casa Lago Lane, Tampa, Florida 33626.

### 1. CALL TO ORDER/ROLL CALL

Brian Howell called the Regular Meeting of the Board of Supervisors of the Park Place Community Development District to order on Monday, January 18, 2017 at 4:00 p.m.

#### Board Members Present and Constituting a Quorum:

Doris Cockerell	Chairman
Tony Jones	Supervisor
Cathy Powell	Supervisor

#### Staff Members Present:

Brian Howell	District Manager, Meritus
Tonja Stewart	District Engineer
John Wegner	Brightview

There were four audience members/residents in attendance.

### 2. SUPERVISOR REQUESTS AND AUDIENCE QUESTIONS AND COMMENT ON AGENDA ITEMS

There were no requests or audience questions/comments on agenda items at this time.

### 3. VENDOR AND STAFF REPORTS

#### A. District Engineer

##### i. Consideration of Race Track Road Signage Proposal-ACPLM

Ms. Stewart went over the inspection for sidewalks and noted there are 90 locations that have cracked or lifted panels. The cost to repair all of these areas is \$27,000. Ms. Stewart noted that there are currently twelve areas that need to be repaired because of severe lifting, and the rest could be done at a later time.



MOTION TO:	Approve the twelve severely lifted sidewalk panels to be replaced at \$300 each.
MADE BY:	Supervisor Cockerell
SECONDED BY:	Supervisor Powell
DISCUSSION:	None further
RESULT:	Called to Vote: motion PASSED
	3/0 - Motion passed unanimously

Ms. Stewart reviewed the proposal to replace the ordinary sign poles on Race Track Road with higher-end poles that are DOT and ordinance compliant. The Board reviewed the proposal and noted they only wanted to do the Highland Park side. Ms. Stewart will revise the proposal and submit the new proposal to the Board at the next meeting; she will also ask Waterchase if they would like to do their side of the road as well.

Ms. Stewart then informed the Board that the sign for emergency vehicles over at Lake Dagny area would be red and white so that they will be in line with typical signage for emergency vehicles. She also mentioned the need to review the oak trees down the road because of the potential risk they carry to damaging sidewalks, as well as the need for the aquatics vendor to monitor the wetlands for invasive vegetation, especially during times of drought for fire risks.

A resident also asked Ms. Stewart to check a drain damaged by traffic.

#### **B. District Counsel**

Mr. Howell noted that District Counsel had nothing to report.

#### **C. District Manager Report**

Mr. Wegner from Brightview went over his report that new annuals would be installed soon. He was asked to review recent oak tree replacement as it appears too small; he was also asked to find a replacement palm for tall Washingtonians that are in Mandolin/Windsor. Mr. Wegner noted that a new contract would be presented next month so past addendums are accounted for and the contract is clean; he also stated that fertilizer would go down soon for spring. Mr. Wegner said that the podocarpus by the benches will be replaced under warranty in the rainy season, edging will be done within 30 days with weed-eating completed closer to the ponds' edges if possible, that the Race Track Road irrigation has started, and that tree trimming over in Lake Dagny is waiting for a permit.

There was a discussion about the possible buffer along Race Track Road, and Mr. Howell, Ms. Stewart, and Mr. Wegner stated that after reviewing the area, there is no place to add magnolias without removing good pine trees, which would not make sense, and that existing oaks would one day overtake them. The Board decided to let the existing hedge on the wall grow taller and

to fill in any empty spots. It was also noted that the new fence over in this area had been installed and seemed to be keeping people from cutting through this area, was intended.

Mr. Howell then went over his report and stated that carp were installed along with pond planting in Mandolin Estates; he advised that the water lilies would be eradicated within the next 30 days over Windsor/Mandolin.

#### **D. Speed Data**

### **5. BUSINESS ADMINISTRATION**

#### **A. Consideration of Minutes of the Board of Supervisors Meeting November 21, 2016**

The Board reviewed the minutes.

MOTION TO:	Approve November 21, 2016 meeting minutes.
MADE BY:	Supervisor Cockerell
SECONDED BY:	Supervisor Powell
DISCUSSION:	None further
RESULT:	Called to Vote: motion PASSED 3/0 - Motion passed unanimously

#### **B. Consideration of Operation & Maintenance Expenditures (Admin) January 2017**

The Board reviewed the Admin O&M's.

MOTION TO:	Approve the Operation & Maintenance Expenditures (Admin) January 2017.
MADE BY:	Supervisor Cockerell
SECONDED BY:	Supervisor Jones
DISCUSSION:	None further
RESULT:	Called to Vote: motion PASSED 3/0 - Motion passed unanimously

Mr. Howell answered a question from the Board about an advertising invoice.

#### **C. Consideration of Operation & Maintenance Expenditures (Highland Park) January 2017**



The Board went over the Highland Park O&M's. The Board asked Mr. Howell to let them know when the debt service expires on bonds.

MOTION TO:	Approve the Operation & Maintenance Expenditures (Highland Park) January 2017
MADE BY:	Supervisor Jones
SECONDED BY:	Supervisor Cockerell
DISCUSSION:	None further
RESULT:	Called to Vote: motion PASSED
	3/0 – Motion passed unanimously

The Board noted that the landscapers need to keep up with the dog stations better.

**D. Consideration of Operation & Maintenance Expenditures (Mandolin/Windsor) January 2017**

The Board went over the Mandolin/Windsor O&M's. There was a question about the fee for one of the TECO bills; it was also noted that the Spearem invoice needs split between the two districts.

MOTION TO:	Approve the Operation & Maintenance Expenditures (Mandolin/Windsor) January 2017.
MADE BY:	Supervisor Cockerell
SECONDED BY:	Supervisor Powell
DISCUSSION:	None further
RESULT:	Called to Vote: motion PASSED
	3/0 - Motion passed unanimously

**E. Review of Financial Statements Month Ending November 30, 2016**

The financials were reviewed and accepted. Mr. Howell will check on the supervisor checks for the second November meeting.

**4. BUSINESS ITEMS**

**E. Candidate Presentations**

**i. Resumes/letters of Interest**

The Board discussed the two open board seats and said that it is desirable to make sure there was representation from both communities in the district. Mr. Howell stated they had received resumes from Erica Lavina and Don Robinson. One of the audience members, Andrea Jackson, expressed an interest in filling one of the two seats as well. Ms. Jackson gave the Board a quick

bio on herself. Tad Lupkis from Highland Park had also contacted Mr. Howell about the open seats, but he had not submitted a resume yet. The Board discussed the candidates and resumes.

MOTION TO:	Appoint Erica Lavina and Andrea Jackson to the vacant seats on the Board.
MADE BY:	Supervisor Cockerell
SECONDED BY:	Supervisor Jones
DISCUSSION:	None further
RESULT:	Called to Vote: motion PASSED
	3/0 - Motion passed unanimously

Supervisor Lavina will fill her old seat and Supervisor Jackson will fill the seat vacated by David Bly.

## **B. General Matters of the District**

### **6. SUPERVISOR REQUESTS**

There was a discussion about the Citrus Park extension and a request for the worn-out street sign at Citrus Park Drive and Countryway be removed, as the county advised that the sign was not needed at that location. The Board also asked for one-way arrows to be repainted in Highland Park with better paint material, as well as for the staff to check and trim/remove any tree limbs obscuring traffic signage. The Board asked Mr. Howell to get with Mr. Wegner about action items and proposals that seem to be taking a long time to complete.

### **7. AUDIENCE QUESTION AND COMMENT ON OTHER ITEMS**

There was an audience comment about the damaged drain that was brought up earlier as well as a comment about ways to discourage traffic from running onto the curbs.

### **8. ADJOURNMENT**

MOTION TO:	Adjourn at 5:31 p.m.
MADE BY:	Supervisor Jones
SECONDED BY:	Supervisor Cockerell
DISCUSSION:	None further
RESULT:	Called to Vote: motion PASSED
	3/0 - Motion passed unanimously

*\*These minutes were done in summary format.*

*\*Copy of audio tape available on request.*

*\*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on \_\_\_\_\_.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Printed Name**

**Title:**

- ☐ **Chairman**  
☐ **Vice Chairman**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Printed Name**

**Title:**

- ☐ **Secretary**  
☐ **Assistant Secretary**

*Recorded by Records Administrator*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

Official District Seal